

BOARD OF PUBLIC WORKS

Regular Board Meeting

Tuesday, April 17, 2018
3:00 P.M.

Present:

Lennie Rosenkrans
Tim Goodman
Bill Fisher
Steve Smith

President
Vice President
Secretary
Board Member

Heath Hall
Courtney Harris
Mathew Munzlinger
Jared Stewart
Abe Gray
Kari Goodman
Matthew Jones
Andrea Campbell

GM/Director of Operations
Administrative Assistant
Water/Wastewater Facilities Engineer
Superintendent of Lineman
Finance Director
Public Relations Coordinator
IT
Stormwater Coordinator

James Lemon
George Walley
Andy Dorian
Melissa Cogdal
Danny Henley
Ashley Szatala
Brad Kurz
Bud Janes
Randy Park

City Attorney
Economic Development
Director of Hannibal Parks & Rec.
City Councilman
Hannibal Courier Post
Quincy Herald Whig
Chamber of Commerce President
Hannibal Citizen
Hannibal Citizen

CALL TO ORDER

The meeting was called to order at 3:00P.M. by Lennie Rosenkrans.

INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by Mr. Tim Goodman.

CONSENT AGENDA

- A) Minutes – Regular Meeting: March 20, 2018
Special Meetings: March 26, 2018
- B) Payrolls – March 30, 2018 & April 13, 2018
- C) Claims – March 2018

On motion of William Fisher, seconded by Steve Smith the Board voted unanimously to approve the Consent Agenda.

COMMENTS FROM THE AUDIENCE

Bud Janes, Hannibal Citizen, expressed that he would like to see information regarding the water disinfection project being communicated and sent to the customers. Mr. Janes noted it is necessary to communicate all of the key issues and facts so all HBPW customers are aware of what is currently happening. Lennie Rosenkrans reported the HBPW has an estimate on the cost of the project. Heath Hall noted the Cost of Service Study will be available at the May/June meeting with more information that will be shared to the public.

Brad Kurz expressed that he would like to encourage the Board to do a bond issue instead of leasing regarding the water disinfection project, with a referendum of the people. Mr. Kurz also noted that he would like to encourage the HBPW to provide clarity and communication for Hannibal residents regarding the water disinfection project.

Randy Park, Hannibal Citizen, expressed that he agreed with Bud Janes and Brad Kurz, and he would like to see another vote. Mr. Park noted he believed that would be best for the community. Mr. Rosenkrans clarified that the possibility of a vote of a vote in August would only include whether or not the bond issue would be approved by the people of Hannibal to finance the water improvement project.

DASHBOARD PRESENTATION

Abe Gray presented the Dashboard presentation to the Board as a review of Key Performance Indicators trailing the last six months.

GENERAL MANAGER & OPERATIONS REPORT

Heath Hall reported the results of the Customer Survey showed the majority of the Hannibal citizens that participated in the survey wanted ammonia removed from the water, but could not pay for it. Mr. Hall noted a Customer Service Improvement Team was implemented to improve customer interactions and help solve customer problems.

Heath Hall reported the Hwy 61 lighting project is complete along with the diesel generator project. Mr. Hall noted the next step regarding the generators is to complete the startup procedure and sign the maintenance contract agreement next month.

Heath Hall reported outages were normal for March with the most significant one occurring during the March Board meeting. Mr. Hall noted a lighting arrestor knocked the entire Indian Mounds Substation out of power for about 1 hour and affected the Water Treatment Plant (WTP). The rolling 12 month availability rate continues to be very good at 99.992%.

Heath Hall reported the Wastewater Treatment Plant (WWTP) crew operators have greatly reduced the nocardia foam. Mr. Hall noted the foam was pumped into a frac tank, and treated with chlorine. During the event, some left over chlorine was left in the solution and most of the plants bacteria died shortly after this event. Mr. Hall noted the plant is back to normal and the bacteria growth is continuing to improve.

Heath Hall reported the Missouri Department of Natural Resources notified the HBPW they will be performing a Pretreatment Audit on April 11, 2018.

Heath Hall reported we continue to review options with three vendors on the Meter System replacement Project (Advanced Metering Infrastructure (AMI)). Mr. Hall noted one vendor now can integrate with our existing electric and water meters. This may allow reuse of many of the existing meters, which would save a great deal of money. After a review of the proposals a recommendation will be given on which vendor best fits the HBPW's needs.

Heath Hall reported the Cost of Service Study consultant sent a draft to the HBPW and will be presented next month for review. Mr. Hall noted comparing the HBPW to other cities around the state, the HBPW is average when it comes to the rate structure.

FINANCIAL REPORT

Abe Gray presented the Board with the financial results for the month of March 2018, year to date results, and key financial ratios.

PROJECTS REPORT

Mathew Munzlinger presented the Board with an updated progress report of ongoing projects. This includes projects from the Water System and Water Treatment Plant, as well as the Sewer System and Wastewater Treatment Plant. Mr. Munzlinger noted the progress of these projects and studies is acceptable and will continue as weather permits.

OLD BUSINESS

FY2018-2019 BUDGET – ABE GRAY

Abe Gray presented the finalized FY2018-2019 Operating budget. The budget includes flat Electric rates, 3.5% increase in Water rates, 3.5% increase in Sewer rates, with no Stormwater revenue. Mr. Gray recommended approval.

On motion of William Fisher, seconded by Tim Goodman, the Board voted unanimously to approve the FY2018-2019 Operating Budget as presented.

GAC Project Financing – Abe Gray & Heath Hall

Abe Gray presented information for the Board to discuss bond and lease financing for the water disinfection project, and select a preferred financing method. Heath Hall reported he received legal opinions on leasing versus bonding, and the HBPW is less vulnerable legally with bonding. The City Council will need to review the ordinance language for two readings of approval, and the document will need to be approved by the end of May to be on the August ballot. Abe Gray noted based on all the information we have at this time, bonds are a lower-cost financing method for this project and recommended they be used. At the current interest rates, bonds will save \$1.4 million over the life of the payments.

On motion of Tim Goodman, seconded by William Fisher, the Board voted unanimously to approve to proceed with bonding to finance the water disinfection project.

Water Bond Ordinance & Resolution – Abe Gray

Abe Gray reported since the Board chose bonds to finance the water disinfection process improvements, it is recommended the Board also adopt the water bond ordinance and resolution prepared by Gilmore & Bell. Mr. Gray noted this would allow \$17.5 million dollars for the GAC project including construction and contingencies.

On motion of William Fisher, seconded by Steve Smith, the Board voted unanimously to approve the Water Bond Ordinance & Resolution as presented.

Stormwater Management Plan – Matt Munzlinger & Andrea Campbell

Matt Munzlinger presented the Board the finalized Stormwater Management Plan for review. The Stormwater plan will be out on public notice tomorrow for 10 days for comments, and Mr. Munzlinger plans to meet with City representatives before approval at the May Board meeting. The finalized plan will need to be submitted to MoDNR by June 30, 2018.

NEW BUSINESS

Right of way Maintenance (tree trimming) bid Award – Jared Stewart

Jared Stewart reported on April 4, 2018 the Board of Public Works publicly opened bids for Right-of-Way maintenance for the 2018-2021 seasons. Mr. Stewart noted only one bid was received, and recommended the bid received for Right-of-Way Maintenance Services, produced by Townsend Tree Service Company, Inc. This award would be accepted for the 2018 fiscal year with renewable extensions in one-year increments through the 2021 fiscal year.

On motion of Steve Smith, seconded by William Fisher, the Board voted unanimously to accept the bid award for Right-of-Way Maintenance Services, produced by Townsend Tree Service Company Inc.

Easement Mowing Bid Award – Jared Stewart

Jared Stewart reported on April 9, 2018, the Board of Public Works publicly opened bids for Easement Maintenance Services for the 2018 season. Mr. Stewart recommended the Easement Maintenance Services, provided by Midwest Railroad Maintenance and Construction, LLC for \$7,727.50. This award would be accepted for the 2018 season with renewable extensions in one-year increments through the 2020 season, based on prior experience, and staff & equipment.

On motion of William Fisher, seconded by Tim Goodman, the Board voted unanimously to accept Easement Maintenance Services bid, provided by Midwest Railroad Maintenance and Construction, LLC for \$7,727.50.

SPECIAL REPORTS

Hannibal Riverfront Design Presentation – Andy Dorian

Andy Dorian presented information regarding the new Riverfront design that will be up for approval at the City Council meeting this evening. Mr. Dorian noted the Board of Public Works will be helping with the project including Electric, Stormwater, Water, & Sewer. The new Riverfront will be a great opportunity for Hannibal to host large events with Electric that will be installed underground. Mr. Dorian thanked the Board for all correspondence and working with him to help with the project.

WEF Award – Rodney Spires

Heath Hall presented a plaque to Rodney Spires, Wastewater Operator, from Missouri Water Environment Association for a "Laboratory Excellence Award." Mr. Spires has been with the Board of Public Works for 11 years as a certified operator.

APPA Reliability Award

Kari Goodman reported the Hannibal Board of Public Works earned a Certificate of Excellence through APPA's eReliability Tracker System. The APPA based the award on the utility's electric reliability data from 2017 and compared it to the top quartile of system outages duration from national reliability data collected by the Energy Information Administration. Mrs. Goodman noted the Hannibal Board of Public Works has significantly outperformed the electric industry national average for reliability.

CITY ATTORNEY – PENDING MATTERS

NONE

GENERAL DISCUSSION

NONE

CLOSED SESSION

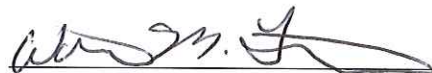
Tim Goodman made a motion to convene in closed session, in accordance with Section 610.021(1) & (12) of the Missouri Sunshine Law, to discuss Litigation & Contracts admitting Lennie Rosenkrans, Tim Goodman, William Fisher, Steve Smith, Heath Hall, Jared Stewart, Abe Gray, George Walley, & Courtney Harris. Motion seconded by William Fisher. ROLL CALL: AYES: Board Members, Lennie Rosenkrans, Tim Goodman, William Fisher, and Steve Smith. NAYS: 0.

ADJOURNMENT

Steve Smith made a motion to adjourn. Motion seconded by William Fisher and carried unanimously. The meeting was adjourned at 5:30p.m.



Heath Hall
General Manager



William Fisher
Board Secretary