



March 1, 2019

TO: Prospective Bidders

**RE: Request for Bids**  
**LAWN/WEED CONTROL MAINTENANCE CONTRACT**  
**Due Date: 10:00 a.m., Friday March 15, 2019**

Prospective Bidders:

The Hannibal Board of Public Works shall receive Bids for a Lawn/Weed Control Maintenance Contract until **10:00 a.m. on Friday March 15, 2019.** Bids properly received shall be publicly opened at the Board of Public Works' Business Office. All Bids must be delivered or mailed to:

Board of Public Works  
P.O. Box 1589, #3 Industrial Loop Drive  
Hannibal, Missouri 63401

Bids shall be enclosed in a sealed envelope with a clear denotation on the envelope "BID FOR LAWN/WEED CONTROL MAINTENANCE CONTRACT".

Bidding Requirements and Guidelines for this Lawn/Weed Control Maintenance Contract are enclosed and are to be considered the minimum standard for the equipment and services to be provided. Any questions regarding this equipment should be directed to Beverly Stewart, Human Resource Administrator, at 573-221-8050 extension 6013.

All Bids properly received shall be opened and a Bid Results Summary shall be provided to all BIDDERS upon request along with the successful Bid determination, if applicable. Final decision on this contract shall be made by the Board of Public Works at its next regularly scheduled meeting. The Hannibal Board of Public Works reserves the right to accept the Bid it deems best and the right to reject any/or all Bids. Bids shall be evaluated on the basis of equipment, price, quality of work of previous work, references and other significant factors. Although prices are important, we are looking for best quality bid; not necessarily the lowest priced bid.

Should there be any questions regarding this Request for Bids, please do not hesitate to contact this office. Your interest and participation in this offering will be appreciated.

Very Truly Yours,

BOARD OF PUBLIC WORKS

Heath N. Hall  
General Manager

HH:bws

cc: Gene Majors, Water Distribution Supervisor  
Jared Stewart, Electric Line Supervisor  
Mathew Munzlinger, Utilities Engineer  
George Hausdorf, Plant Supervisor  
Christina Hagan, Accounts Payable

# **BIDDING REQUIREMENTS AND GUIDELINES**

## **REQUEST FOR BIDS LAWN/WEED CONTROL MAINTENANCE SERVICES**

**HANNIBAL BOARD OF PUBLIC WORKS**

**March 2019**

Below are the Board of Public Works' Requirements for the Lawn/Weed Control Maintenance Contract. Please use the attached "Bid Submittal Form" and follow the "Guidelines" below when preparing your proposal:

- 1) The term of service for these Lawn/Weed Control Maintenance Services shall be for a period of one (1) year starting April 1, 2019. However, shall be extendible in one (1) year increments for two (2) additional years. The VENDOR'S services shall be authorized by written acceptance of this bid by the HHBPW, and shall be discontinued by either party with a written seven (7) day notice. In the event that the services of VENDOR do not meet the minimum standards established by this Quotation, the HBPW shall have the right to terminate the services immediately, without notice, and shall have no further financial liability to VENDOR as a result of said termination.
- 2) Commercial General Liability in the amount of \$1,000,000 per occurrence and Workman's Compensation in the amount that is required by the State. The City of Hannibal/Board of Public Works shall be named as Additional Insured for all coverages except for Workman's Compensation on the Certification of Insurance and must be notified in the event of a lapse in coverage. Also, a Hold Harmless Agreement is required. Both documents are required within seven (7) days after BIDDER is notified of formal award of the Contract. Failure of BIDDER to meet this requirement may nullify award and may disqualify the Bid Proposal.
- 3) The proper mowing equipment and adequate manpower to maintain all locations for the entire 2019 season is mandatory. Please include a list of your equipment (year, make, model, & size) and number of personnel employed with your Bid.
- 4) Please include a copy of valid applicators license and list of the chemicals to be sprayed and any pertinent health hazard data regarding said chemicals. Give a detailed schedule on when sprays will occur and how many will be required to keep each location free of unwanted weeds and grass. The intention is to have little to no weeds during the mowing season beginning approximately April 1 and ending November 1. Sites will be periodically inspected to ensure quality work is completed, and payments may be held until the HBPW is satisfied with the results.
- 5) Bidders are to bid a spraying price per site per year. The CONTRACTOR shall bill the HBPW 75% of the yearly payment for each site after the initial spray is completed. The remaining 25% shall be billed any time after October 1. All approved invoices will be paid within 30 days of receipt.
- 6) Include a minimum of six (6) references from businesses and/or individuals that you have provided same services to (contact names, contact numbers, and addresses must be listed). At least three of the references must be commercial or industrial businesses.
- 7) The selected CONTRACTOR shall possess a valid City of Hannibal Contractor's License for the entire duration of the contract. This license may be obtained by contacting the Building Inspector's Office at City Hall.

- 8) To prepare an accurate Bid, the BIDDER should view all locations to be mowed and sprayed (see attached drawings for locations). The attached drawings show all mowing/spraying locations and each site has a detailed page with the areas to be mowed marked in yellow.
- 9) The work to be performed includes pick-up of all litter/debris; trimming/weed eating around all structures/fencing and anywhere needed on the sites; mowing; sidewalk and curb edging in some locations, clearing any grass debris from walkways and streets, and provision of an aesthetically pleasing finished appearance. There is a separate contract for spraying of weeds within some of the same sites. The spraying contract duties do not in any way alleviate the need for trimming. CONTRACTOR shall regularly inspect all locations for grass growth and shall schedule mowing at proper intervals. CONTRACTOR shall provide uniform grass cutting and shall not leave uneven or scalped areas, clumps of grass or other objectionable finished appearances. It should be assumed that all sites should be mowed once per week during the mowing season unless weather conditions prevent such actions. If extreme dry weather occurs, then mowing may be less and should be on an as needed basis. Some sites are mostly graveled or asphalted, but still require trimming on an as needed basis.
- 10) The Bid for mowing/spraying shall include a "Not To Exceed" Total Cost for the mowing season (April 1, 2019 through November 1, 2019), as well as a separate unit price for mowing each location (listed on following page). The Not To Exceed Total Cost indicated will be the maximum amount that the CONTRACTOR will receive for the entire contract, regardless of the number of times the locations are mowed. Should any mowing be required after November 1, 2019, due to an extended growing season, all locations mowed after said date shall be paid at the applicable price per cut.
- 11) During the mowing season, the selected CONTRACTOR shall submit monthly, itemized invoices per location to the Board of Public Works no later than the 25th of each month. By referring to the amounts submitted on their Bid Proposal, said invoice will list the locations that were mowed; the number of times each location was mowed and the total amount due for that billing period. Payment shall be mailed within 30 days from receipt of the invoice.
- 12) CONTRACTOR will be evaluated periodically for performance. Any deviation of such performance could result in termination of this Contract with written notice by HBPW.
- 13) From time to time the HBPW may be having a special event or construction at one of the mowing locations. Prior notice may be given to the CONTRACTOR to make arrangements to mow before or after the event. If prior notice is not given, the CONTRACTOR should make contact with the HBPW to find out requested mowing plans for the site during the event.
- 14) CONTRACTOR is required to mow and/or trim a walking path of at least three feet outside all fences and on the edge of all roadways for each site. If it is not practical for mowing or trimming within these areas, then the CONTRACTOR must make the HBPW aware of the issue and get approval to exclude them.
- 15) There are three sites that require dandelion control/ broadleaf control. The sites are: Service Center- #3 Industrial Loop Drive, Wastewater Treatment Plant- Warren Barrett Drive & South Arch, and Filter Plant-Riverview Park. Dandelion control should be performed at the appropriate time. There are no maps for dandelion control services. The bidder should view and measure each site prior to bidding. To schedule a time, please call Beverly Stewart at (573) 221-8050 extension 6023. An invoice for dandelion/ broadleaf control shall occur immediately after the chemical is applied, and full payment will

be within 30 days after receipt. Additional spaying for dandelions/ broadleaf will be the responsibility of the CONTRACTOR.

16) The CONTRACTOR will have access to utility areas that are normally off limits to the general public. Proper care should be taken while accessing all HBPW sites. Doors and gates must be left in the same condition they were found in. Many of the HBPW sites are locked to limit access due to safety concerns. Scheduling must be made prior to for entry to these locations. CONTRACTOR will need to complete required Electric Safety Form prior to entering any Electric Locations, acquired from the Electric Line Supervisor.

REFERENCES:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

**LAWN CONTROL MAINTENANCE BID SUBMITTAL FORM**

**MOWING SERVICES**

**HANNIBAL BOARD OF PUBLIC WORKS**

**March, 2019**

In an effort to "streamline" the Bidding process, we are requesting that all BIDDERS use this form when submitting a Bid.

Locations		Year 2019	Year 2020	Year 2021
1)	Substation- Oakwood (incl. yard to east)			
2)	Substation- Ford Street	\$	\$	\$
3)	Substation- 5th Street			
4)	Substation- Red Devil Road			
5)	Substation- Indian Mounds (incl. water tower)	\$	\$	\$
6)	Substation- West (Lindsay Road)	\$	\$	\$
7)	Filter Plant- Riverview Park			
8)	Water Ground Storage- Warren Barrett Dr.	\$	\$	\$
9)	Water Ground Storage- Clinic Road			
10)	Water Tower- Oak Street	\$	\$	\$
11)	Water Tower- Veteran Road	\$	\$	\$
12)	Booster Station- Fulton Ave & Sierra	\$	\$	\$
13)	Water Tower – Westfall			
14)	Pump House- River Road			
15)	Lift Station- White Oaks			
16)	Lift Station- Quail Ridge			
17)	Lift Station- Shinn Lane			
18)	Lift Station- Medical Drive			
19)	Lift Station- North River Road			
20)	Lift Station- Bay Avenue			
21)	Lift Station - Patchen Street			
22)	Lift Station - Clear Creek (Hwy 168)	\$	\$	\$
23)	Lift Station - Wilson Street (near City Dog Park)			
24)	Lift Station- Sawyers Creek (Hwy 79)			
25)	Lift Station- Hwy 168 (near Woodland Tr)			
26)	Lift Station- Ledbetter (Hwy 61 South)			
27)	Booster Station- Paris Gravel Road (at Veterans)			
28)	Water Tower- Diemakers (Hwy MM at Spartan)			
29)	Service Center			
30)	Waste Water Treatment Plant			

**MOWING SERVICES TOTAL**

\$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**Weed Control Measurements:** (Please see attached maps for break out of locations)

All measurements are shown in square feet. For fence lines, it is assumed that there will be a 1 ft. wide spray the length of the fence. Square footage is only an estimate for bidding purposes. It is not guaranteed to be accurate. The sites listed with a NA shown are not part of the weed control bids.

Site #                                      Location                                      Area for weed control (sq. ft)

1)	Substation- Oakwood (incl. yard to east)				55,600
2)	Substation- Ford Street				8,300
3)	Substation- 5th Street				16,400
4)	Substation- Red Devil Road				12,000
5)	Substation- Indian Mounds (incl. water tower)				24,500
6)	Substation- West (Lindsay Road)				57,100
7)	Filter Plant- Riverview Park				101,500
8)	Water Ground Storage- Warren Barrett Dr.				4,200
9)	Water Ground Storage- Clinic Road				12,500
10)	Water Tower- Oak Street				NA
11)	Water Tower- Veteran Road				18,900
12)	Booster Station- Fulton Ave & Sierra				NA
13)	Water Tower - Westfall				15,800
14)	Pump House- River Road				23,500
15)	Lift Station- White Oaks				1,900
16)	Lift Station- Quail Ridge				4,100
17)	Lift Station- Shinn Lane				1,500
18)	Lift Station- Medical Drive				3,000
19)	Lift Station- North River Road				2,300
20)	Lift Station- Bay Avenue				3,600
21)	Lift Station - Patchen Street				1,000
22)	Lift Station - Clear Creek (Hwy 168)				500
23)	Lift Station – Wilson Street (near City Dog Park)				2,100
24)	Lift Station- Sawyers Creek (Hwy 79)				3,600
25)	Lift Station- Hwy 168 (near Woodland Tr)				1,300
26)	Lift Station- Ledbetter (Hwy 61 South)				2,900
27)	Booster Station- Paris Gravel Road (at Veterans)				7,200
28)	Water Tower- Diemakers (Hwy MM at Spartan)				15,600
29)	Service Center				45,000
30)	Waste Water Treatment Plant				59,000





**DANDELION/BROADLEAF CONTROL BID SUBMITTAL FORM**  
**DANDELION/BROADLEAF CONTROL SERVICES**  
**HANNIBAL BOARD OF PUBLIC WORKS**  
**March, 2019**

In an effort to "streamline" the Bidding process, we are requesting that all BIDDERS use this form when submitting a Bid.

Locations		Year 2019	Year 2020	Year 2021
1)	Substation- Oakwood (incl. yard to east)			
2)	Substation- Ford Street			
3)	Substation- 5th Street			
4)	Substation- Red Devil Road			
5)	Substation- Indian Mounds (incl. water tower)			
6)	Substation- West (Lindsay Road)			
7)	Filter Plant- Riverview Park	\$	\$	\$
8)	Water Ground Storage- Warren Barrett Dr.			
9)	Water Ground Storage- Clinic Road			
10)	Water Tower- Oak Street			
11)	Water Tower- Veteran Road			
12)	Booster Station- Fulton Ave & Sierra			
13)	Water Tower – Westfall			
14)	Pump House- River Road			
15)	Lift Station- White Oaks			
16)	Lift Station- Quail Ridge			
17)	Lift Station- Shinn Lane			
18)	Lift Station- Medical Drive			
19)	Lift Station- North River Road			
20)	Lift Station- Bay Avenue			
21)	Lift Station - Patchen Street			
22)	Lift Station - Clear Creek (Hwy 168)			
23)	Lift Station - Wilson Street (near City Dog Park)			
24)	Lift Station- Sawyers Creek (Hwy 79)			
25)	Lift Station- Hwy 168 (near Woodland Tr)			
26)	Lift Station- Ledbetter (Hwy 61 South)			
27)	Booster Station- Paris Gravel Road (at Veterans)			
28)	Water Tower- Diemakers (Hwy MM at Spartan)			
29)	Service Center	\$	\$	\$
30)	Waste Water Treatment Plant	\$	\$	\$

**WEED CONTROL SERVICES TOTAL** **\$**                      **\$**                      **\$**

Bid Proposal of \_\_\_\_\_, 2019, submitted by:

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Company Name

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Mailing Address, City, State, Zip Code

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Telephone Number

---

Signature of Authorized Representative

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Print or Type Name & Title

Date: \_\_\_\_\_

**REQUEST FOR BIDS**  
**LAWN/WEED CONTROL MAINTENANCE SERVICES**

**The Hannibal Board of Public Works (HBPW) will accept sealed bids for Lawn/Weed Control Maintenance Services until 10:00 a.m. on Friday March 15, 2019. Bid requirements, maps of locations, and forms required for the submission of a bid are available from the HBPW Business Office at #3 Industrial Loop Drive, Hannibal, Mo 63401, or located at the Board of Public Works website [www.hannibalBPW.org](http://www.hannibalBPW.org). For questions, please call Beverly Stewart at (573) 221-8050 extension 6013. The HBPW reserves the right to reject any/or all Bids.**

END OF MNM REVIEW



# BOARD OF PUBLIC WORKS

CITY OF HANNIBAL

OFFICE 573-221-8050  
FAX 573-221-7522  
[www.hannibalHHBPW.org](http://www.hannibalHHBPW.org)

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## ELECTRIC, WATER AND SEWER DEPARTMENTS

3 INDUSTRIAL LOOP DRIVE • PO BOX 1589 • HANNIBAL, MISSOURI 63401-1589

March 10, 2015

MURPHY LAWN CARE  
809 North Main  
Palmyra, MO 63461

Re: 2015 Lawn/Weed Control Maintenance Contract - Board of Public Works

Dear Mr. Murphy:

As stated in the request for bids for Lawn/Weed Control Maintenance Services, dated March 15, 2013, with extension through 2015. The Hannibal Board of Public Works would like to extend Lawn/Weed Control Maintenance Services for the second successive year, provided that the extension is agreeable to both parties and the cost for Lawn/Weed Control Maintenance Services remain valid as set out in Murphy Lawn Care's bid proposal.

This letter will serve as your formal notice that the HHHBPW wishes to continue under the terms and conditions stated in the contract, for the 2015 fiscal year. Services should commence effective April 1, 2015. Please furnish the following, prior to commencement.

- \* An Insurance Certificate stating the required coverage limits and naming the Board as Certificate Holder and Additional Insured (see attached).
- \* A valid, current Business/Contractor's License (contact the City Building Inspector's Office).

If you have any questions or need additional information, please contact the Hannibal Board of Public Works. Thank you.

Sincerely,

BOARD OF PUBLIC WORKS

Heath N. Hall  
Director of Operations

HH:bws

cc: Chrissy Hagan, Accounts Payable



**ELECTRIC WATER SEWER STORMWATER**  
3 Industrial Loop Drive | PO Box 1589 | Hannibal, MO 63401 | (573)-221-8050  
[www.HANNIBALBPW.org](http://www.HANNIBALBPW.org)



September 1, 1998

Mr. Tom Whiston  
TOM'S LAWN CARE  
4169 Deer Ridge  
Hannibal, Missouri 63401

Re: 1998 Lawn/Weed Control Maintenance Contract - Board of Public Works

Dear Mr. Whiston:

As you are aware, the Lawn/Weed Control Maintenance Contract provides that no more than 85% of your Not To Exceed Cost (\$7,139.00) will be paid prior to September 15, 1998. Accordingly, your recent invoice for \$1,357.00 may only be paid in part, limiting the progress payment to \$437.15. The remaining 15% balance of \$1,070.85 may be invoiced on October 15, 1998, the end of the mowing season.

It is evident that growing conditions have been favorable, thus, attributing to this early achievement of your payment limitations. The HHPBW utilizes a "Not To Exceed" cost ceiling to protect itself from these seasonal variations.

We trust you will continue to maintain HHPBW facilities in a proper fashion through October 15, 1998. The performance under this contract has been very suitable and it is hoped that you will have interest in this work in the coming year.

Should you have questions or comments, please do not hesitate to contact my office or Becky Peters at 221-8050. Thank you.

Sincerely,

BOARD OF PUBLIC WORKS

Greg Boettcher, P.E.  
General Superintendent

GB:bap

cc: Jack Herring, Director of Operations  
Ben Oenning, Water and Wastewater Superintendent  
Jan Herring, Accounts Payable Clerk

April 15, 1999

Mr. Glen Yoder  
GREAT RIVER LAWN SERVICE  
Post Office Box 1506  
Hannibal, Missouri 63401

Re: 1999 HHBPW Lawn/Weed Control Maintenance Contract

Dear Mr. Yoder:

During the regular meeting of the Board of Public Works held on Wednesday, April 14, 1999, the Board reviewed the bids received for the 1999 Lawn/Weed Control Maintenance Contract and has selected the proposal from Tom's Lawn Care, which quoted a Not-To-Exceed Cost of \$7,000.00. A summary of the bids received is enclosed for your review.

Thank you for your interest in submitting a bid. When we are again taking bids, we will contact your company.

Yours Very Truly,

BOARD OF PUBLIC WORKS

Greg Boettcher, P.E.  
General Superintendent

GB:bap





# BOARD OF PUBLIC WORKS

CITY OF HANNIBAL

OFFICE 573-221-8050  
FAX 573-221-7522  
[www.hannibalHHBPW.org](http://www.hannibalHHBPW.org)

## ELECTRIC, WATER AND SEWER DEPARTMENTS

3 INDUSTRIAL LOOP DRIVE • PO BOX 1589 • HANNIBAL, MISSOURI 63401-1589

March 3, 2008

To: President Janes  
Members of the Board of Public Works

Re: Lawn/Weed Control Maintenance Services  
**Award Recommendation**

Dear President Janes and Board Members:

On March 14, 2011, the Board of Public Works publicly opened bids for Lawn/Weed Control Maintenance Services for the 2011 season. A tabulation of the bid proposals received is as follows:

<u>Contractor Name</u>	<u>Total per Bid Location,</u> <u>per Cut 2011-</u>	<u>Total per Bid Location,</u> <u>per Cut 2012.</u>	<u>Total Per Bid Location,</u> <u>per Cut 2013</u>
<b>Tom's Lawn Care</b>	<b>\$845.00</b>	<b>\$869.00</b>	<b>\$893.00</b>
Murphy Lawn Care	\$925.00	\$925.00	\$925.00

It is recommended that the lowest bid for Lawn/Weed Control Maintenance Services, produced by **Tom's Lawn Care**, with a not to exceed amount of **\$11,125.**, be accepted for the 2011 mowing season with renewable extensions in one-year increments through the 2013 mowing season.

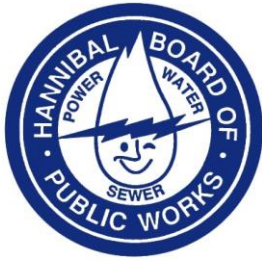
Sincerely,

BOARD OF PUBLIC WORKS

Heath N. Hall  
Director of Operations

HH:bws





# BOARD OF PUBLIC WORKS

CITY OF HANNIBAL

OFFICE 573-221-8050  
FAX 573-221-7522  
[www.hannibalHBPW.org](http://www.hannibalHBPW.org)

## ELECTRIC, WATER AND SEWER DEPARTMENTS

3 INDUSTRIAL LOOP DRIVE • PO BOX 1589 • HANNIBAL, MISSOURI 63401-1589

March 24, 2016

Murphy Lawn Care  
809 N. Main Street  
Palmyra, MO 63461

Re: 2016 Lawn/Weed Control Maintenance Request for Bids

Dear Mr. Murphy:

On March 24, 2016, the Board of Public Works publicly opened bids for Lawn/Weed Control Maintenance Services for the 2016-2017 seasons. A tabulation of the bid proposals received is as follows:

<u>Contractor Name</u>	<u>Total Bid per Location,</u> <u>per Cut 2016</u>	<u>Total Bid per Location,</u> <u>per Cut 2017</u>	<u>Total Bid per Location,</u> <u>per Cut 2018</u>
<b>Bug Man Pest Control</b>	<b>\$17420.00</b>	<b>\$17240.00</b>	<b>\$17240.00</b>
Simply Cut Lawns	\$20850.00	\$20850.00	\$20850.00
Murphy Lawn	\$27964.00	\$27964.00	\$27964.00
New View Designs	\$45400.00	\$45400.00	\$45400.00

The Board of Public Works accepted the bid from Bug Man Pest Control for the 2016 season. The HBPW appreciates your interest, and hope that you will continue to bid future projects.

Sincerely,

BOARD OF PUBLIC WORKS

Heath N. Hall  
Director of Operations

HH:bws





**ELECTRIC WATER SEWER STORMWATER**  
3 Industrial Loop Drive | PO Box 1589 | Hannibal, MO 63401 | (573)-221-8050

[www.HANNIBALBPW.org](http://www.HANNIBALBPW.org)



DATE: December 3, 1998

TO: Jack/Ben/Mike

FROM: Greg

RE: Lawn/Weed Control Maintenance Contractor - Tom's Lawn Care (Tom Whiston)

As of this date, our Lawn/Weed Control Maintenance Contractor, Tom Whiston, will no longer be monitoring HHBPW locations for grass mowing.

If any HHBPW location(s) is in need of mowing, between now and approximately March 1, 1999, we should contact Mr. Whiston directly at 248-3111 to request his services. Mr. Whiston will then bill per the location at the costs stated in the original bid.

If you have any questions, please see me. Thank you.

GB:bap

cc: Jan Herring





**ELECTRIC WATER SEWER STORMWATER**

3 Industrial Loop Drive | PO Box 1589 | Hannibal, MO 63401 | (573)-221-8050

[www.HANNIBALBPW.org](http://www.HANNIBALBPW.org)



American Public Power Association

October 19, 1998

Mr. Tom Whiston  
TOM'S LAWN CARE  
4169 Deer Ridge  
Hannibal, Missouri 63401

Re: 1998 Lawn/Weed Control Maintenance Contract - Board of Public Works

Dear Mr. Whiston:

With the attainment of the end of the mowing season (October 15, 1998), as stated in the HHPW's Lawn/Weed Control Maintenance Contract, your final statement has been received. Final payment of \$1,070.85 is attached, said payment representing a balance of \$919.85 from your August statement, plus a remaining amount of \$151.00, which is applied toward your September charges.

Due to this year's unusual weather conditions causing a longer "growing" season, the HHPW would like to extend your services for Lawn/Weed Control Maintenance on an "as needed" basis. Under this extension, the HHPW requests that you continue to monitor all original 16 locations with special emphasis to be given to the following locations:

Service Center - Industrial Drive  
Water Tower - Pleasant Street & Country Club Drive  
Booster Station - Hillcrest  
Bank around Basins - Water Plant/Riverview Park

Substation - Orchard Avenue  
Booster Station - Southside  
Booster Station - Swimming Pool

Any Lawn/Weed Control Maintenance services provided are to be billed per the location at the costs as stated in your original bid proposal of April 7, 1998. The full amount of any future invoices will be paid and included with the HHPW's normal accounts payable cycle of net 30 days. If you agree to these conditions, please indicate such by signing below. Should you have questions or comments, please do not hesitate to contact my office at 221-8050.

Sincerely,

BOARD OF PUBLIC WORKS

Greg Boettcher, P.E.  
General Superintendent

GB:bap

By Signing Below, I Agree To The Extension Of The Existing Agreement As Outlined In The Conditions Above:

---

Authorized Signature

Date

Company Name: \_\_\_\_\_

cc: Jack Herring, Director of Operations  
Ben Oenning, Water and Wastewater Superintendent  
Jan Herring, Accounts Payable Clerk



**BOARD OF PUBLIC WORKS**  
**CITY OF HANNIBAL**

OFFICE 573-221-8050  
FAX 573-221-7522  
E-MAIL [utility@hannibalHHBPW.org](mailto:utility@hannibalHHBPW.org)

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**ELECTRIC, WATER AND SEWER DEPARTMENTS**

#3 INDUSTRIAL LOOP DRIVE • HANNIBAL, MISSOURI 63401

February 12, 2018

BUG MAN PEST CONTROL, LLC  
Curtis Cox  
56949 Camp Creek Lane  
New London, MO 63459

Re: **Lawn/Weed Control Maintenance Agreement**

Dear Mr. Cox:

As stated in the Request for Bids for Lawn/Weed Control Maintenance Services dated March 2016, with services provided by Bug Man Pest Control, effective April 2017, continuation of Lawn/Weed Control Maintenance services may be extended for up to two (2) successive fiscal years, provided that the extension is agreeable to both parties and the costs for Lawn/Weed Control Maintenance services remain valid as set out in Lawn/Weed Control Service bid proposal of March 2016.

This letter is your formal notice that the HBPW wishes to extend said contract for Lawn/Weed Control Maintenance services for the final year 2018, under the conditions stated. Please note your acceptance by signing below and returning the original. Along with the included Hold Harmless for 2018 and Insurance Certificate stating the required coverage limits and naming the HBPW as Certificate Holder and Additional Insured for all liability other than Workers Compensation, with and additional AI endorsement, and copy of valid Business License.

Should you have any questions or comments, please contact my office at (573) 221-8050. Thank you.

Sincerely,

BOARD OF PUBLIC WORKS

Heath N. Hall  
Director of Operations  
HH:bws

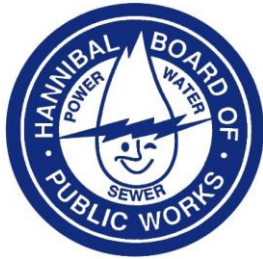


**BY SIGNING BELOW, I AGREE TO THE EXTENSION OF LAWN/WEED CONTROL MAINTENANCE SERVICES AS OUTLINED IN THE BID PROPOSAL OF APRIL 2016:**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

Title: \_\_\_\_\_



**BOARD OF PUBLIC WORKS**  
**CITY OF HANNIBAL**

OFFICE 573-221-8050  
FAX 573-221-7522  
[www.hannibalHHBPW.org](http://www.hannibalHHBPW.org)

**ELECTRIC, WATER AND SEWER DEPARTMENTS**

3 INDUSTRIAL LOOP DRIVE • PO BOX 1589 • HANNIBAL, MISSOURI 63401-1589

March 13, 2008

Mr. Tom Whiston  
TOM'S LAWN CARE  
3770 County Road 337  
Palmyra, MO 63461

**Re: 2008 Lawn/Weed Control Maintenance Contract - Board of Public Works**

Dear Mr. Whiston:

During the regular meeting of the Board of Public Works held on Wednesday, March 12, 2008, the Board reviewed the bids received for the 2008 Lawn/Weed Control Maintenance Contract and has selected your proposal, based upon past performance, for the Not-To-Exceed Cost of \$10,650.00. A Bid Summary is enclosed for your review.

This letter will serve as your formal notice of contract acceptance and that services should commence upon completion of the remaining contract requirements. These requirements are:

- \* An Insurance Certificate stating the required coverage limits and naming the Board as Certificate Holder and Additional Insured for all liability other than Workers Compensation. Also and additional AI (additional endorsement) must accompany your Insurance Certificate.
- \* Signed and returned Hold Harmless Agreement.
- \* A valid, current Business/Contractor's License (contact the City Building Inspector's Office).

If you have any questions or need additional information, please contact Beverly Stewart at 221-8050, ext 6013. Thank you.

Yours Very Truly,

BOARD OF PUBLIC WORKS

Donald G. Willis  
General Manager

DW:bws

**SUMMARY OF BID PROPOSALS**

**LAWN/WEED CONTROL MAINTENANCE CONTRACT  
2005 SEASON**

**Contractor Name**

**Not To Exceed Amount**

Mr. Tom Whiston  
TOM'S LAWN CARE  
3770 Cnty Rd 337  
Palmyra, MO 63461

Mr. Shawn Friedlein  
SHAWN'S CUSTOM LAWNS  
R.R. #1, Twin Acres, Box 5  
Hannibal, MO 63401  
221-2297

Mr. Shane Andrews  
HANNIBAL LAWN & LANDSCAPE  
138 Homestead  
Hannibal, Mo 63401

Mr. David Locke  
**LOCKE ENTERPRISES LLC.**  
51396 Big Creek Lane  
Hannibal, Mo 63401

Mr. Aaron Zook

A & P LAWN CARE  
2150 Hwy D.  
Philadelphia, Mo 63463



**GRASS BID TABULATION – 2011**

<b>Grass Cutting Bid</b>		
Bid Opening = 3/14/11 at 10am		
<b>2011</b>	<b>Whiston</b>	<b>Murphy</b>
Service Center	\$77.00	\$85.00
Oakwood Sub	\$51.00	\$55.00
Ford St Sub	\$31.00	\$20.00
5th St Sub	\$31.00	\$20.00
Red Devil Sub	\$31.00	\$65.00
IM Sub	\$31.00	\$35.00
WTP	\$81.00	\$125.00
W B Ground Storage	\$41.00	\$40.00
Clinic Rd G.S.	\$41.00	\$25.00
Oak St. Tower	\$31.00	\$25.00
Veterans Tower	\$41.00	\$35.00
SS Booster	\$31.00	\$25.00
Pleasant St. Booster	\$31.00	\$30.00
Pump House	\$31.00	\$30.00
White Oaks LS	\$21.00	\$20.00
Quail Ridge LS	\$21.00	\$25.00
Shinn Lane LS	\$21.00	\$25.00
Medical Drive LS	\$21.00	\$25.00
N. River Rd. LS	\$21.00	\$25.00
Sherwood LS	\$21.00	\$20.00
Patchen LS	\$21.00	\$20.00
Clear Creek LS	\$21.00	\$25.00
Wilson St. LS	\$21.00	\$50.00
Annual Pruning @ Service Center	\$76.00	\$75.00
	\$845.00	\$925.00
<b>2012</b>		
Service Center	\$78.00	\$85.00
Oakwood Sub	\$52.00	\$55.00
Ford St Sub	\$32.00	\$20.00
5th St Sub	\$32.00	\$20.00
Red Devil Sub	\$32.00	\$65.00
IM Sub	\$32.00	\$35.00
WTP	\$82.00	\$125.00
W B Ground Storage	\$42.00	\$40.00
Clinic Rd G.S.	\$42.00	\$25.00
Oak St. Tower	\$32.00	\$25.00

Veterans Tower	\$42.00	\$35.00
SS Booster	\$32.00	\$25.00
Pleasant St. Booster	\$32.00	\$30.00
Pump House	\$32.00	\$30.00
White Oaks LS	\$22.00	\$20.00
Quail Ridge LS	\$22.00	\$25.00
Shinn Lane LS	\$22.00	\$25.00
Medical Drive LS	\$22.00	\$25.00
N. River Rd. LS	\$22.00	\$25.00
Sherwood LS	\$22.00	\$20.00
Patchen LS	\$22.00	\$20.00
Clear Creek LS	\$22.00	\$25.00
Wilson St. LS	\$22.00	\$50.00
Annual Pruning @ Service Center	\$77.00	\$75.00
	\$869.00	\$925.00
2013		
Service Center	\$79.00	\$85.00
Oakwood Sub	\$53.00	\$55.00
Ford St Sub	\$33.00	\$20.00
5th St Sub	\$33.00	\$20.00
Red Devil Sub	\$33.00	\$65.00
IM Sub	\$33.00	\$35.00
WTP	\$83.00	\$125.00
W B Ground Storage	\$43.00	\$40.00
Clinic Rd G.S.	\$43.00	\$25.00
Oak St. Tower	\$33.00	\$25.00
Veterans Tower	\$43.00	\$35.00
SS Booster	\$33.00	\$25.00
Pleasant St. Booster	\$33.00	\$30.00
Pump House	\$33.00	\$30.00
White Oaks LS	\$23.00	\$20.00
Quail Ridge LS	\$23.00	\$25.00
Shinn Lane LS	\$23.00	\$25.00
Medical Drive LS	\$23.00	\$25.00
N. River Rd. LS	\$23.00	\$25.00
Sherwood LS	\$23.00	\$20.00
Patchen LS	\$23.00	\$20.00
Clear Creek LS	\$23.00	\$25.00
Wilson St. LS	\$23.00	\$50.00
Annual Pruning @ Service Center	\$78.00	\$75.00
	\$893.00	\$925.00
<b>Total \$/yr</b>	<b>\$4,321.00</b>	<b>\$4,625.00</b>
<b>Average \$/yr</b>	<b>\$58.39</b>	<b>\$62.50</b>
Misc. Notes		