

## BOARD OF PUBLIC WORKS

Regular Board Meeting

Monday, May 15, 2023  
Time: 4:00p.m.

Present:	John Ortwerth	President
	William Fisher	Vice President
	Bill Dees	Secretary
	Robert Koehn	Board Member
	Darrin Gordon	General Manager
	Courtney Harris	Administrative Support Specialist
	Mathew Munzlinger	Director of Operations
	Paul Trenhaile	Finance Director
	Matthew Jones	Senior IT Specialist
	Erica Mitchell	Coordinator of Customer & Community Relations
	Jared Stewart	Superintendent of Lineman
	Mike Dobson	City Councilman
	Andrew Patterson	Lemon Law Firm
	Maria Kuhns	Economic Development
	John Lyng	Hannibal Citizen

### **CALL TO ORDER**

The meeting was called to order at 4:00p.m. by John Ortwerth.

### **INVOCATION & PLEDGE OF ALLEGIANCE**

The invocation was given by John Ortwerth.

### **CONSENT AGENDA**

- A) Minutes – April 17, 2023
- B) Payrolls – April 21, 2023 & May 4, 2023
- C) Claims – April 2023

On motion of William Fisher, seconded by Robert Koehn, the Board voted unanimously to approve the Consent Agenda.

### **COMMENTS FROM THE AUDIENCE**

John Lyng, Hannibal Citizen requested the Board give him a comparison of how much the HBPW pays Prairie State verses the open market. After much discussion regarding the complexities of purchased power, the Board informed Mr. Lyng the HBPW staff would be getting him the information as he requested.

### **GENERAL MANAGERS REPORT**

Mr. Gordon reported the first Stormwater Advisory Committee workshop was held on May 4<sup>th</sup> and the next meeting is scheduled for Thursday, May 18<sup>th</sup> at 6:00p.m. in the HBPW Conference Room. The committee will be deciding on a funding methodology to propose a tax that is fair and equitable for all of the property owners of Hannibal. With the expertise of a third-party consultant, Black & Veach Engineering, it was estimated that an annual income of \$4 million dollars is required to establish a Stormwater utility. Mr. Gordon noted the HBPW appreciates the members who have agreed to serve on the committee.

Mr. Gordon reported from April to early May the Mississippi River has been in flood stage and is currently crested and receding. The HBPW has been in coordination with the City, Police Department, Fire Department, and County emergency officials in preparation and standby of the flooding becoming an Emergency. Mr. Gordon thanked the team of responders prepared to mitigate the river flooding.

Mr. Gordon reported the HBPW Administration continues to prepare for the MISO capacity changes and volatility. The MISO market was calculated annually and is now a seasonal(quarterly) market. Mr. Gordon voiced it has been recently announced that the EPA has proposed more restrictive regulations that will further reduce the amount of reliable generation in a shorter time frame. According to the proposal, new and existing large natural gas plants will be expected to install CCS that removes 90% of their carbon emissions by 2035, or alternatively to co-fire with 30% hydrogen by 2032 and 96% hydrogen by 2038. This proposal will cause the cost of electricity to continue to increase, and potentially have the effect of keeping capacity at a higher cost. Mr. Gordon noted the HBPW is utilizing national and state associations, consultants, and advisers to voice concerns to Legislators and political leaders regarding the best decision on this proposal.

Mr. Gordon reported welcomed Ms. Erica Mitchell as the Coordinator of Customer & Community Relations and noted she began at the HBPW in April 2023.

### **OPERATIONS REPORT**

Mathew Munzlinger reported the overall availability rate for the past 12 months increased slightly to 99.993%.

Mathew Munzlinger reported the application process for the Reliable Public Power Provider (RP3) program has opened and is due by September 30, 2023.

Mathew Munzlinger reported the installation of the WTP (Water Treatment Plant) generator project has been completed including startup. The generator will be able to operate the plant as well as the pumphouse should the need arise.

Mathew Munzlinger reported the Maintenance crew completed the installation of a self-cleaning strainer system for the in-plant water system at the WWTP (Wastewater Treatment Plant).

Mathew Munzlinger reported at the WTP the spring cleaning of basins has been completed with the exception of the pumphouse due to high river levels. Mr. Munzlinger noted the next GAC exchange is tentatively scheduled for the last week of May or first week of June.

Mathew Munzlinger reported through a consultant, Gordon Eden, that the WTP crew has identified the high side meter leaving the plant is reading too fast. The crew has been overstating the amount of water that's being sent into the system, which has been a partial contributor to the high-water loss numbers. Mr. Munzlinger noted the corrected high side meter reading is reflected in this month's report. Mr. Munzlinger noted the HBPW will continue to exhaust every effort to increase water accountability.

Mathew Munzlinger reported the Water crew continues to work on valve box locates, excavations and cleaning for the FIDO Leak Detection group that arrived on May 15<sup>th</sup>. The group is completing a leak detection survey that will be very helpful moving forward.

Mathew Munzlinger reported a contractor installed the new in-plant water strainer system at the WWTP.

Mathew Munzlinger reported the Sewer crew had three (3) SSO's (Sanitary Sewer Overflows) and thirteen (13) stop-up calls. The three SSO's were the only issues with the public main. One SSO was in a remote location, and the other two were root intrusion related. Mr. Munzlinger noted an effort will be made in the coming months to investigate the known root intrusion areas and complete root cutting with nearly 1,000 ft of main.

Mathew Munzlinger reported the stormwater pump station was turned on as the river level rose above 18' and gate wells "B" and "C" were shut by city staff. This is the first time the pumps have been required to operate since all three were rebuilt in 2021.

Mathew Munzlinger reported in the Technology department, Matthew Jones is continuing to explore cloud to house data. Mr. Munzlinger noted the Business office data is located at the end of the Operations report to view.

### **PROJECTS REPORT**

Mathew Munzlinger presented the Board with an updated progress report including projects from the Electric, Water System, Water Treatment Plant, Sewer System, Wastewater Treatment Plant and Stormwater. Mr. Munzlinger noted the progress of these projects and studies are acceptable and will continue as the weather permits.

### **FINANCIAL REPORT**

Paul Trenhaile presented the Board with the financial results for the month of April 2023, year-to-date results, and key financial ratios. Mr. Trenhaile presented the Dashboard presentation to the Board as a review of Key Performance Indicators trailing the last six months.

**NEW BUSINESS**

**Water Treatment Plant Roof Replacement – Mathew Munzlinger**

Mathew Munzlinger requested to table the Water Treatment Plant Roof Replacement item until next the June regular Board meeting. The Board members unanimously agreed to table the agenda item.

**Oakwood 161 Substation/Change Order No. 1 – Mathew Munzlinger**

Mr. Munzlinger reported the Oakwood 161 Substation/Change Order No.1 total amount requested by the contractor is \$136,900.00. Mr. Munzlinger noted the total of the change order represents 10.2% of the original project cost. This falls within the requested \$150,000.00 that was to be included in the original bid to cover design changes as well as items found in the field to be different than the plans projected. Matt Munzlinger note the HBPW management is requesting the Board accept the Oakwood 161 Substation/Change Order No. 1 as presented.

On motion of William Fisher, seconded by William Dees, the Board voted unanimously to accept the Oakwood 161 Substation/Change Order No.1 as presented for the amount of \$136,900.00.

**Surplus of Items – Mathew Munzlinger**

Matt Munzlinger reported the HBPW annually evaluates its available vehicles, equipment, and other items as to the need, the ability to complete the job function desired, and whether there is useful life left. Items which are no longer needed are offered to other City Departments first, before being disposed of through a bid process. Mr. Munzlinger presented a list of items including a modular flooring system for a workout area, a desk, 4 drawer file cabinets, 2 drawer file cabinets, and an assortment of recycling containers (approximately 20). Mr. Munzlinger requested the items presented be declared surplus to proceed with the disposal process.

On motion of Robert Koehn, seconded by William Dees, the Board voted unanimously to accept surplus of items as presented.

**Set Board Meeting Date for June 2023 – Darrin Gordon**

Darrin Gordon requested to move the June board meeting to June 20<sup>th</sup> at 4:00p.m. due to the reserved holiday on June 19<sup>th</sup>. The Board unanimously agreed to hold the June Board meeting on June 20<sup>th</sup> at 4:00p.m.

**CITY ATTORNEY – PENDING MATTERS**

Andrew Patterson voiced in regard to the EPA administrative proposal, they are in the proposed rulemaking stage. Anyone can go to their website, the federal register, and they have a public comment section for your voice to be heard. The Board thanked Mr. Patterson for his comment.

**GENERAL DISCUSSION**

NONE

**CLOSED SESSION**

William Dees made a motion to convene in closed session, in accordance with Section 610.021(12) of the Missouri Sunshine Law, to convene in closed session to discuss Contracts admitting William Fisher, Bill Dees, John Ortwerth, Robert Koehn, Darrin Gordon, Paul Trenhaile, Courtney Harris, & Ethan Matchett. Motion seconded by Robert Koehn. ROLL CALL: AYES: Board Members, John Ortwerth, William Fisher, William Dees & Robert Koehn. NAYS: 0.

**ADJOURNMENT**

William Fisher made a motion to adjourn. Motion seconded by Robert Koehn and carried unanimously. The meeting was adjourned at 5:14p.m.



Darrin Gordon  
General Manager



William Dees  
Secretary