

BOARD OF PUBLIC WORKS

Regular Board Meeting

Tuesday, July 17, 2023

Time: 4:00p.m.

Present:

John Ortwerth
William Fisher
Bill Dees

President
Vice President
Secretary

Darrin Gordon
Courtney Harris
Mathew Munzlinger
Paul Trenhaile
Matthew Jones
Erica Mitchell

General Manager
Administrative Support Specialist
Director of Operations
Finance Director
Senior IT Specialist
Coordinator of Customer & Community Relations

Mike Dobson
Ethan Matchett
Maria Kuhns

City Councilman
Lemon Law Firm
Economic Development

Robert Koehn
John Lyng
John Morris

Hannibal Citizen
Hannibal Citizen
Hannibal Citizen

CALL TO ORDER

The meeting was called to order at 4:00p.m. by John Ortwerth.

INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by John Ortwerth.

INSTALLATION OF OFFICERS

- William Fisher made a motion to nominate John Ortwerth for President for the FY23-24 year seconded by William Dees. Motion approved.
- John Ortwerth made a motion to nominate William Fisher for Vice President for the FY23-24 year seconded by William Dees. Motion approved.
- John Ortwerth made a motion to nominate William Dees for Secretary for the FY23-24 year seconded by William Fisher, motion approved.

CONSENT AGENDA

- A) Minutes – June 20, 2023
- B) Payrolls – June 30, 2023 & July 14, 2023
- C) Claims – June 2023

On motion of William Fisher, seconded by William Dees, the Board voted unanimously to approve the Consent Agenda.

COMMENTS FROM THE AUDIENCE

John Lyng, Hannibal citizen, voiced he spoke with Member Ortwerth recently about the enigma regarding Stormwater and what is going to be done about it. Mr. Lyng noted he had been advised that the Board of Public Works is restricted from showing the underground Stormwater system due to the Hancock amendment. Mr. Lyng took the liberty of printing out the Hancock amendment, and noted he could not find any mention of the municipal utilities. Mr. Lyng wanted to make sure each Board Member received a copy of the Hancock amendment. Mr. Lyng suggested the Board of Public Works and City Council start over and start with actual data from Black & Veatch. Mr. Lyng noted there should be one strategy and one system for solving problems together and it should be a matter of whomever will accomplish the goal to chip in and do that. The Board thanked Mr. Lyng for his comments.

GENERAL MANAGERS REPORT

Mr. Gordon reported what the value and importance of a hometown utility. Mr. Gordon noted there has been some discussion of what we do as a utility, and we appreciate everyone who asks questions. Mr. Gordon voiced there are many values that we have as a publicly owned utility including, local control, affordability, for profit (Water & Sewer), invested in the community, environmentally conscious, and investment in the city. The environmental responsiveness as a team, filters, and the electric portfolio future we have are also positive attributes of being locally owned. Mr. Gordon voiced that we love serving the citizens of Hannibal, value our mission statement, and live by that with excellent customer service.

Mr. Gordon reported the next Stormwater Advisory Committee will be held on July 27, 2023, and the committee will be voting on 3 different funding mechanisms that the committee would accept. Mr. Gordon noted there will be a meeting set to come up with a final consensus.

Mr. Gordon reported Erica Mitchell, Customer & Community Relations Coordinator, is doing a great job with outreach. Mr. Gordon noted one of the most recent events was "Bring Your Child to Work Day."

Mr. Gordon reported Kenny Garcia, Electric Foreman retired after 40 years of employment on July 14, 2023.

OPERATIONS REPORT

Matt Munzlinger reported the overall availability rate for the past 12 months decreased slightly to 99.986%, a decrease of 0.05. The number of outages increased from 28 to 33. The crew is implementing squirrel guards and continuing to tree trim to help prevent this interaction in high incident areas.

Matt Munzlinger reported regarding the Water System we continue to see the trend of water going up. Mr. Munzlinger noted there was a possibility the data reported for the last two years was overstated on the water audit. As a result, the crew has a temporary meter installed until the failed meter is replaced.

Mr. Munzlinger reported the roof replacement project has been re-bid.

Mr. Munzlinger reported a GAC exchange occurred June 6th, with next one scheduled for July 31, 2023.

Mr. Munzlinger reported FIDO found 31 water leaks and 18 have been repaired at this time. Mr. Munzlinger noted they were all less than 5 gallon per minute leaks.

Mr. Munzlinger reported regarding Sewer, the ground water was up to 4.8 million gallons per day on average. The clarifier is still down at the WWTP (Wastewater Treatment Plant) and the part to fix the clarifier should be in by the end of July.

Mr. Munzlinger reported Industrial user pretreatment inspections have been completed and are good for another year.

Mr. Munzlinger reported the Sewer crew had 9 stop-ups with one on the HBPW. Mr. Munzlinger noted one residence was backed up in their home and the service was restored.

Mr. Munzlinger reported a technology equipment review will begin when the new budget is in effect July 1st. There are several iPads, desktop and portable PCs that will need to be upgraded along with 4 printers that will be replaced due to age and spare part availability.

PROJECTS REPORT

Mathew Munzlinger presented the Board with an updated progress report including projects from the Electric, Water System, Water Treatment Plant, Sewer System, Wastewater Treatment Plant and Stormwater. Mr. Munzlinger noted the progress of these projects and studies are acceptable and will continue as the weather permits.

FINANCIAL REPORT

Paul Trenhaile presented the Board with the financial results for the month of June 2023, year-to-date results, and key financial ratios. Mr. Trenhaile presented the Dashboard presentation to the Board as a review of Key Performance Indicators trailing the last six months.

Water Treatment Plant Roof Bid – Mathew Munzlinger

Matt Munzlinger reported the HBPW went out to bid in May regarding the Water Treatment Plant roof replacement of the asphalt shingle roof. Due to only receiving one bidder at that time, the project was re-bid and the HBPW received more to review. The lowest bidder is Martin General Contractors out of Eolia for the amount of

\$237,555.00. Mr. Munzlinger noted there is a 20-year warranty on a metal roof. Mr. Munzlinger voice Administration recommends awarding the bid to Martin General Contractors as presented.

On motion of William Dees, seconded by William Fisher, the Board voted unanimously to award the Water Treatment Plant Roof bid to Martin General Contractors for the amount of \$237,555.00.

CITY ATTORNEY – PENDING MATTERS

Ethan Matchett voiced in response to Mr. Lyng’s comments, Mr. Matchett voiced because of the different changes, case law is not easily available to the public. Mr. Matchett noted as an example you cannot spend money on stormwater unless you have it approved by the voters. The money cannot be taken out of the general city revenue, by case law that is just not allowed right now.

GENERAL DISCUSSION

John Ortwerth said thank you to Darrin Gordon for bringing up the value of city owned utilities. Mr. Ortwerth said there is no real connective feeling with corporate companies, and there is really a true value to that.

CLOSED SESSION

William Dees made a motion to convene in closed session, in accordance with Section 610.021(3)(12) of the Missouri Sunshine Law, to convene in closed session to discuss Personnel & Contracts admitting William Fisher, Bill Dees, John Ortwerth, Darrin Gordon, Mathew Munzlinger, Courtney Harris, & Robert Koehn. Motion seconded by William Fisher. ROLL CALL: AYES: Board Members, John Ortwerth, William Fisher, & William Dees. NAYS: 0.

ADJOURNMENT

William Fisher made a motion to adjourn. Motion seconded by John Ortwerth and carried unanimously. The meeting was adjourned at 5:28p.m.



Darrin Gordon
General Manager



William Dees
Secretary