

**BOARD OF PUBLIC WORKS
PUBLIC HEARING
SCHEDULE OF RATES & FEES
SEPTEMBER 18, 2023
4:00 P.M.**

At the appointed time, Mr. John Ortwerth called the Public Hearing to order.

Paul Trenhaile stated the purpose of the Public Hearing was to receive public comment on the following changes the HBPW is proposing to take effect March 9, 2023.

- Increase Electric rates by approximately 9.25% to return to compliance with the rate covenant.
- Increase Water rates by approximately 3% to continue with the recommendations from United Financial Solutions according to the Cost-of-Service study from 2018.
- Increase the fee for an outside water meter from \$85 to \$95 to align with current market costs.

Customer Comments

NONE

There being no further comments from the audience, William Fisher made a motion to adjourn. Motion seconded by William Dees and carried unanimously. The Public Hearing was adjourned at 4:04p.m.



Darrin Gordon
General Manager



William Dees
Secretary

BOARD OF PUBLIC WORKS

Regular Board Meeting

Monday, September 18, 2023
Time: 4:00p.m.

Present:

John Ortwerth
William Fisher
Bill Dees
Kellie Cookson

President
Vice President
Secretary
Board Member

Darrin Gordon
Courtney Harris
Mathew Munzlinger
Paul Trenhaile via virtual
Matthew Jones
Jared Stewart
Erica Mitchell
Zane Kapocsi

General Manager
Administrative Support Specialist
Director of Operations
Finance Director
Senior IT Specialist
Superintendent of Lineman
Coordinator of Customer & Community Relations
IT Assistant

Mike Dobson
Ethan Matchett
Maria Kuhns

Mayor Pro Tem
Lemon Law Firm
Economic Development

Robert Koehn

Hannibal Citizen

CALL TO ORDER

The meeting was called to order at 4:00p.m. by John Ortwerth.

INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by John Ortwerth.

CONSENT AGENDA

- A) Minutes – August 21, 2023
- B) Payrolls – August 25, 2023 & September 8, 2023
- C) Claims – August 2023

On motion of William Dees, seconded by William Fisher, the Board voted unanimously to approve the Consent Agenda.

COMMENTS FROM THE AUDIENCE

NONE

FINANCIAL REPORT – PAUL TRENHAILE

Paul Trenhaile thanked the Board for the opportunity to be at the APPA Business & Financial Conference in Phoenix, AZ.

Paul Trenhaile presented the Board with the financial results for the month of August 2023, year-to-date results, and key financial ratios. Mr. Trenhaile presented the Dashboard presentation to the Board as a review of Key Performance Indicators trailing the last six months.

Paul Trenhaile reported the auditors were on site at the HBPW from September 5-8. Mr. Trenhaile thanked everyone who assisted with the audit and noted the report will be presented to the Board for review at the November Board meeting, with a motion to approve at the December Board meeting.

SCHEDULE OF RATES & FEES – PAUL TRENHAILE

Paul Trenhaile reported the proposed new Schedule of Rates and Fees contain charges for:

- Increase Electric rates by approximately 9.25% to return to compliance with the rate covenant.
- Increase Water rates by approximately 3% to continue with the recommendations from United Financial Solutions.

- Increase the fee for an outside Water meter from \$85 to \$95 to align with current market costs.

Mr. Trenhaile voiced Management requests the Board adopt the Schedule of Rates & Fees as presented taking effect October 3, 2023.

On motion of William Fisher, seconded by William Dees, the Board voted unanimously to approve the Schedule of Rates & Fees as presented.

GENERAL MANAGER REPORT - DARRIN GORDON

Darrin Gordon reported on September 14th, the SWAC (Stormwater Action Committee) determined that a tax based on a property owners' electric usage and classification was the best option for creating a Stormwater utility for the city of Hannibal. Mr. Gordon noted the Flat fee methodology ballot language will be created by an attorney and then presented to the Mayor and City Council closer to December 2023. The intention is to have the language placed on the April 2024 ballot. Mr. Gordon voiced election law in the State of Missouri prevents HBPW from advocating the ballot measure to the public, but the HBPW can educate and answer questions pertaining to the need, process and result of the initiative passing. The SWAC has voiced their mission will be to help with advancement of the initiative and advocate for the funding method. Mr. Gordon noted the need for the funding source is becoming more and more apparent as we see the Stormwater pipes and channels breaking and failing. This effort truly affects everyone using the roads of Hannibal and it will be a joint effort to create awareness and help solve the problem created after decades of neglect.

Darrin Gordon reported the HBPW recognizes the recent boil order was a great inconvenience to Hannibal residents and very costly to local businesses. Mr. Gordon voiced the HBPW greatly apologizes for the impact, and the staff took actions and made decisions based on the health of every individual in the Hannibal community. In the efforts of relaying the boil order message to the public, the HBPW utilized Facebook, email, text, radio, and tv news stations. There were also two emergency call systems including IPAWSa FEMA and CodeRED. Mr. Gordon noted the HBPW encourages all Hannibal citizens to sign up for CodeRED. This powerful tool needs to be 'signed up for' or download the CodeRED App to receive notifications. Please see the HBPW website <https://www.hannibalbpw.org/> for more information on how to sign up.

OPERATIONS REPORT – MATHEW MUNZLINGER

Matt Munzlinger reported the overall availability rate for the past 12 months increased to 99.987%, and the number of outages decreased from 21 to 17 for the month of August.

Matt Munzlinger reported there has been a high amount of animal related outages during the months of May, June, and July. The HBPW staff are currently evaluating the trouble areas and will form a plan to install animal guards on electrical devices throughout the system to help reduce the number of outages.

Matt Munzlinger reported on August 9, 2023, there was an incident at the Red Devil Road Substation which resulted in damage to bus work between the transformer and the control building. Since the incident, staff members have spent time securing quotes to provide the necessary materials for repairing damage and labor. Mr. Munzlinger noted we believe that everything is in order and tentatively the materials will arrive and be installed in the November timeframe. The Ford Street Substation is of the same construction, and it will be tested once the Red Devil Substation is back online to prevent this type of failure from happening.

Matt Munzlinger reported Courtney Harris, along with select HBPW staff have been working on the Reliable Public Power Provider (RP3) submission that is due by September 30th. The RP3 program is a national benchmark that the APPA (American Public Power Association) has established for municipal utilities. The HBPW has held the designation since 2008.

Matt Munzlinger reported on August 24, 2023, the HBPW hit a 2023 peak system load of 56.05 MW.

Matt Munzlinger reported that the GAC Media was recently sampled to complete iodine testing to determine the remaining life.

Matt Munzlinger reported at the WTP (Water Treatment Plant) the roof bid was accepted for Martin General Contracting to start construction on September 25, 2023.

Matt Munzlinger reported the Water crew continues to make repairs from the FIDO leak detection report. FIDO will be returning to Hannibal the last week of September and continue to pinpoint leaks in the system.

Matt Munzlinger reported the MDNR (Missouri Department of Natural Resources) recently conducted an inspection regarding Pretreatment program sampling. The inspection found a pH was not submitted with the sample by a permittee and a dentist office that did not have paperwork on file. A response letter and the necessary paperwork were received from the dentist's office and submitted to DNR.

Matt Munzlinger reported the Sewer department had zero (0) SSO's and seven (7) stop-up calls, which is exceptional. None of the stop-up calls were issues with our main.

Matt Munzlinger reported cabling for the new security cameras is complete and cameras are in transit. Matthew Jones estimates it will take a week to get the new devices installed and configured. This new style of camera and cloud-based service will allow us to integrate cameras more easily at other connected locations in the future.

Matt Munzlinger announced the hiring of Zane Kapocsi joining the IT department. Matthew Jones is pleased to have an additional staff member added to begin the cross-training process.

Matt Munzlinger reported the 2 final water meters were upgraded late last month and now all active water meters/accounts have the new AMI technology. Mr. Munzlinger noted there is a delay in receiving the remaining 150 electric meters from ACLARA due to backorder.

Discussion was held regarding Townsend Tree services and the aggressive trimming that has taken place the last couple of years. Mr. Munzlinger noted tree trimming is an expense, but the HBPW is being proactive, that is showing a cost benefit with less electric interruptions during high winds or storms.

PROJECTS REPORT

Mathew Munzlinger presented the Board with an updated progress report including projects from the Electric, Water System, Water Treatment Plant, Sewer System, Wastewater Treatment Plant and Stormwater. Mr. Munzlinger noted the progress of these projects and studies are acceptable and will continue as the weather permits.

NEW BUSINESS

Surplus of Items – Mathew Munzlinger

Mathew Munzlinger presented a list of items to be declared surplus and the HBPW staff would like to proceed with the disposal process. The list of items includes 1 office copier, 21 Apple iPad 5th generation, 2 apple iPad Air 2, and 2 Apple iPad 3rd generation.

On motion of William Fisher, seconded by William Dees, the Board voted unanimously to approve the Surplus of Items as presented.

CITY ATTORNEY – PENDING MATTERS

NONE

GENERAL DISCUSSION

NONE

ADJOURNMENT

John Ortwerth made a motion to adjourn. Motion seconded by William Fisher and carried unanimously. The meeting was adjourned at 5:02p.m.



Darrin Gordon
General Manager



William Dees
Secretary