

BOARD OF PUBLIC WORKS

Regular Board Meeting

Tuesday, April 23, 2024
Time: 4:00p.m.

Present:

John Ortwerth
William Fisher
William Dees
Kellie Cookson

President
Vice President
Secretary
Board Member

Darrin Gordon
Courtney Harris
Mathew Munzlinger
Paul Trenhaile
Matthew Jones
Jared Stewart

General Manager
Administrative Support Specialist
Director of Operations
Finance Director
Senior IT Specialist
Superintendent of Lineman

Ethan Matchett
Maria Kuhns
John Lyng
Larry Craig
Bob Chriscinske
Tom Lennon

Lemon Law Firm
Northeast Economic Development
Hannibal Citizen
Hannibal Citizen
Hannibal Citizen
Hannibal Citizen

CALL TO ORDER

The meeting was called to order at 4:00p.m. by John Ortwerth.

INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by John Ortwerth.

CONSENT AGENDA

- A) Minutes – March 18, 2024 & April 10, 2024
- B) Payrolls – March 22, 2024 & April 5 & 19, 2024
- C) Claims – March 2024

On motion of William Dees, seconded by William Fisher, the Board voted unanimously to approve the Consent Agenda.

Comments from the Audience

John Lyng, Hannibal citizen voiced now that the election is over, we're all back on the same team but the challenge and problems remain regarding Stormwater. Mr. Lyng presented his opinion and points to the Board:

- Mr. Lyng voiced the Board of Public works should not be in charge of Stormwater.
- Mr. Lyng voiced Black & Veatch engineering material and services are not necessary to utilize.
- Mr. Lyng voiced two years ago the citizens of Hannibal approved an infrastructure tax that many citizens thought would help address the Stormwater issues.
- Mr. Lyng voiced it should be a priority to figure out the top 5-10 Stormwater projects that need immediate attention.
- Mr. Lyng voiced all of the underground sewer system has already been engineered and recommended reconstructing the necessary areas as they were originally built.
- Mr. Lyng recommended the Board have a meeting with the City Council to address the Stormwater issues and find out what the most appropriate path would be to move forward. Mr. Lyng also noted that he would be happy to lend contribution and do whatever he can to help.

Larry Craig, Hannibal Citizen, voiced he was the treasurer of the Concerned Citizens for Stormwater Improvement Campaign Committee. Mr. Craig noted Tom Lennon and Robert Chriscinske are also present and served on the Stormwater committee as well. The committee was formed in February of 2023 with a team of 15 citizens. The committee met several times and volunteered between 350-400 hours to try and help solve the Stormwater issues. The funding mechanism the committee chose was using the electric meter as a measuring device to gauge and

determine a fair share for the citizens, residents, as well as the commercial and industrial customers. The committee felt this was the most equitable and fair tax across the board. Mr. Craig voiced it was disappointing initiative did not pass, but he was very proud of the committee and all of their hard work. Mr. Craig noted he submitted a termination report to the Missouri Ethics Commission, and the checking account to raise funds has been closed with a balance of \$0.00. Mr. Craig voiced he went to the City Council meeting last week and thanked them for their support and wanted to thank the HBPW Board as well. Mr. Craig noted the Stormwater issue is not going away, and it's not going to get any cheaper. He recommended the Board members collaborate with the City and Councilman moving forward to work together closely on the issue. Mr. Craig agreed with Mr. Lyng that the Stormwater issue is a city issue, and voiced the city also should rethink how the infrastructure tax funds are being allocated. Mr. Craig thanked Darrin Gordon for his support for all that he did to help educate the committee.

GENERAL MANAGER REPORT - DARRIN GORDON

Darrin Gordon reported the HBPW earned the Diamond APPA Safety Award of Excellence and the Platinum RP3 award. Mr. Gordon thanked the HBPW team of staff members that worked on the submissions and voiced it was a great honor to receive both awards. Jared Stewart and Courtney Harris presented the RP3 award to President John Ortwerth.

OPERATIONS REPORT – MATHEW MUNZLINGER

Matt Munzlinger reported work continued with the contractors, relocations and outages needed for the Third Street Viaduct Project.

Matt Munzlinger reported in the Maintenance department there are staff with HVAC knowledge to help with semiannual maintenance. This has helped greatly with cost savings on those projects.

Matt Munzlinger reported at the WTP (Water Treatment Plant) the overall production was lower than it has been in the previous two years due to the variation of weather. Mr. Munzlinger noted the overall daily production numbers are reporting the same they've been in the past.

Matt Munzlinger reported a few HBPW staff members attended the MWEA/AWWA Joint Annual Meeting at the Lake of the Ozarks.

Matt Munzlinger reported the WTP crew ran the plant in manual to simulate part of the computer system going down. This exercise was performed to prepare in the event for an emergency system glitch which allows the crew to continue producing water.

Matt Munzlinger reported there was a GAC (Granulated Activated Carbon) change out during the month that occurred and the next changeout is scheduled for June 19th.

Matt Munzlinger reported the Water crew has been assisting the HFD (Hannibal Fire Department) with their ISO (Insurance Services Office) classification by flushing a hydrant and taking the pressure at a neighboring hydrant. The crew tested 201 hydrants during the month of March.

Matt Munzlinger reported the Water crew installed 480 feet of new 8" distribution main along Mildred. There have been multiple main breaks in that area and Mr. Munzlinger applauded the crew's effort to help with water reliability.

Matt Munzlinger reported at the WWTP (Wastewater Treatment Plant), there was a low 3 million gallons of water on average reported due to the lack of rainfall and low river levels. The crew started up the chlorine system at the WWTP to meet the requirements to seasonally chlorinate per the NPDS permit from April 1 through October 31.

Matt Munzlinger reported at the WWTP, the flushing of disposable wipes continues to be an issue. These wipes catch on sewer pipes and accumulate in a large mass that causes a stop-up. Mr. Munzlinger noted the customers have been mailed information to alert them of the issue.

PROJECTS REPORT – MATHEW MUNZLINGER

Mathew Munzlinger presented the Board with an updated progress report including projects from the Electric, Water System, Water Treatment Plant, Sewer System, Wastewater Treatment Plant and Stormwater. Mr. Munzlinger noted the progress of these projects and studies are acceptable and will continue as the weather permits.

FINANCIAL REPORT – PAUL TRENHAILE

Paul Trenhaile presented the Board with the financial results for the month of March 2024, year-to-date results, and key financial ratios. Mr. Trenhaile presented the Dashboard presentation to the Board as a review of Key Performance Indicators trailing the last six months.

UNFINISHED BUSINESS

Proposed Budget for FY24/25 – Paul Trenhaile

Paul Trenhaile presented the proposed budget for Fiscal Year 2025 reflecting the proposed revenue changes and projections along with the capital spending prioritizations. Mr. Trenhaile voiced there were changes made to the draft budget including:

- In all three funds, the medical and dental benefits expense was adjusted for the expected change in premiums on July 1, 2024. Premiums are expected to increase significantly after the Employee Benefit Trust Board met last week.
- In all three funds, the LAGERS benefits expense was adjusted as the required contributions for the LAGERS pension plan will decrease slightly. The required contributions are calculated by an actuary each year and can change based on several factors including investment return, mortality rate, number of retirees, etc.

After much discussion, Mr. Trenhaile voiced Administration would have better knowledge of the cost of purchase power for next year after the MISO capacity auction closes at the end of the week. Mr. Trenhaile recommended approving the proposed budget for FY24/25 as presented.

On motion of William Fisher, seconded by William Dees, the Board voted unanimously to approve the fiscal year FY24-25 budget as presented.

NEW BUSINESS

Surplus of Items – Mathew Munzlinger

Matt Munzlinger presented a list of items that he requested to be declared surplus to proceed with the disposal process:

- (6) AMR related transformers and other components related to the decommissioned automated meter reading system.
- ShoreTel phone system hardware
- Old Radio dispatch server (minus hard drives)
- Network based GPS clock – no longer functions due to changes in satellite communication
- Old network video recorder (minus hard drives) obsolete/unsupported
- Outdated camera hardware
- Miscellaneous server rack mounting brackets
- (3) Baldor 1-hp electric motors associated with channel grinder previously declared surplus
- (1) Baldor 10-hp electric motor associated with channel grinder previously declared surplus

On motion of William Dees, seconded by William Fisher, the Board voted unanimously to approve surplus of items as presented.

WTP Filter Rehab Change Order #1 – Mathew Munzlinger

Matt Munzlinger reported the installation of underdrain for the WTP Filter Rehab project was not listed as indicated prior to the initial bidding process. After review, the steps for the project will result in additional time and materials necessary to complete the installation. The HBPW staff has worked with the engineer to assess the cost associated with the installation of the filters. Mr. Munzlinger recommended approval of the Change Order #01 not to exceed \$45,000.00 as presented.

On motion of William Dees, seconded by Kellie Cookson, the Board voted unanimously to approve the WTP Filter Rehab Change Order #1 as presented.

Trafigura EEI Approval – Darrin Gordon

Darrin Gordon presented the Master Purchase Power and Sales Agreement from Trafigura. Mr. Gordon voiced the EEI allows Trafigura to be an option during the bidding process at a capacity auction. Mr. Gordon recommended approving the agreement as presented.

On motion of William Dees, seconded by William Fisher, the Board voted unanimously to approve the Trafigura EEI Master Purchase Power Agreement as presented.

CITY ATTORNEY – PENDING MATTERS

NONE

GENERAL DISCUSSION

John Ortwerth voiced St. Louis County recently had their Stormwater funding approved and noted their campaign was brilliant. Mr. Ortwerth voiced the Board needs to think about possibly putting Stormwater on the November 2024 ballot. Mr. Ortwerth recommended producing physical hard signs at all of the damaged Stormwater sites for

everyone to see the underground issues while in passing. Mr. Ortwerth noted this would catch the eye of many citizens and also recommended adding more photos on the Stormwater landing page of the HBPW website.

Bob Chriscinske voiced he didn't disagree with Mr. Ortwerth but felt very strongly that the next funding move should be directed by the City Council. Tom Lennon and Larry Craig agreed with Mr. Chriscinske.

CLOSED SESSION

William Dees made a motion to convene in closed session, in accordance with Section 610.021 (12) of the Missouri Sunshine Law, to convene in closed session to discuss Contracts admitting John Ortwerth, William Fisher, William Dees, Kellie Cookson, Darrin Gordon, Mathew Munzlinger, Paul Trenhaile, Courtney Harris & Ethan Matchett. Motion seconded by Kellie Cookson. ROLL CALL: AYES: Board Members, John Ortwerth, William Fisher, William Dees & Kellie Cookson. NAYS: 0.

ADJOURNMENT

William Dees made a motion to adjourn. Motion seconded by William Fisher and carried unanimously. The meeting was adjourned at 6:16p.m.



Darrin Gordon
General Manager



William Dees
Secretary