

BOARD OF PUBLIC WORKS

Regular Board Meeting

Monday, July 15, 2024
Time: 4:00p.m.

Present:	John Ortwerth	President
	William Fisher via phone	Vice President
	Kellie Cookson	Board Member
	Darrell McCoy	Board Member
	Darrin Gordon	General Manager
	Courtney Harris	Administrative Support Specialist
	Mathew Munzlinger	Director of Operations
	Matthew Jones	Senior IT Specialist
	Paul Trenhaile	Finance Director
	Jared Stewart	Superintendent of Lineman
	Erica Mitchell	Coordinator of Customer & Community Relations
	Andrew Patterson	Lemon Law Firm
	Barry Louderman	Mayor
	Mike Dobson	Mayor Pro Tem
	Robert Koehn	City Councilman
	Maria Kuhns	Director, Northeast Economic Development

CALL TO ORDER

The meeting was called to order at 4:00p.m. by John Ortwerth.

INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by John Ortwerth.

OATH OF OFFICE

Mayor Louderman administered the Oath of Office to Darrell McCoy who was appointed as a Board Member for the Board of Public Works and confirmed by City Council on June 18, 2024.

INSTALLATION OF OFFICERS FOR FY 2024-2025

William Fisher made a motion to nominate John Ortwerth as President for the 2024-2025 term. Motion seconded by Kellie Cookson and carried unanimously.

Darrell McCoy made a motion to nominate William Fisher as Vice President for the 2024-2025 term. Motion seconded by Kellie Cookson and carried unanimously.

Kellie Cookson made a motion to nominate Darrell McCoy as Secretary for the 2024-2025 term. Motion seconded by William Fisher and carried unanimously.

CONSENT AGENDA

- A) Minutes – June 17, 2024
- B) Payrolls – June 28, 2024 & July 12, 2024
- C) Claims – June 2024

On motion of William Fisher, seconded by Darrell McCoy, the Board voted unanimously to approve the Consent Agenda.

COMMENTS FROM THE AUDIENCE

NONE

GENERAL MANAGER REPORT - DARRIN GORDON

Darrin Gordon presented information regarding the Missouri Point Source Nutrient trade program. Mr. Gordon voiced the Missouri Department of Natural Resources (MDNR) is continuing a collaborative effort to remove nitrogen and phosphorous pollutants from the waterways. Mr. Gordon voiced all of the current water coming from the Mississippi flowing into the Gulf of Mexico is creating a very large zone of eutrophication. The federal government is working to tighten and control the nutrients entering the waterways. The HBPW staff and Tony Boone with Boone Consulting have presented concerns to the MDNR. The HBPW is a point source of effluent from the WWTP (Wastewater Treatment Plant) into the Mississippi, and the HBPW Administration will be closely monitoring the future regulations moving forward.

Darrin Gordon presented an overview of the current HBPW projects including:

- WTP (Water Treatment Plant) Filter project & GAC Filter Media Changeout
- WWTP Clarifier Rehabilitation project & Oxygen Generation O&M
- Flood Gates and Pumps
- Bear Creek Dam Spillway
- Indian Mounds Substation Replacement
- Oakwood to Southside Tie Line
- Cured In Place Pipe – South Main project
- Lead & Copper Rules sampling
- PFOS/PFAS Rule
- IRS Audit of GAC Bond & End of the Fiscal Year Closeout
- Cost of Service Study – UFS (Utility Financial Solutions)

Discussion was held with the Board Members regarding the current projects, and Mr. Gordon thanked the HBPW crew for all of their continued hard work.

OPERATIONS REPORT – MATHEW MUNZLINGER

Matt Munzlinger reported the number of outages for the month of June increased by 9 for a total of 29. Due to the high number of bird and squirrel outages, the Electric crew has been completing a systemwide evaluation to install animal guards on the most vulnerable areas in the city. The availability rate for the last 12 months ticked up from 99.987% to 99.989%.

Matt Munzlinger reported at the WTP the water production numbers increased for the month of June. Mr. Munzlinger voiced quarterly changeouts for the GAC vessels have been completed, and the crew continues with annual maintenance on monitoring equipment. The plant recently hired a new Swing Shift Operator that began work on July 8th.

Matt Munzlinger reported the Water crew installed 1000' of 2" main on Riverside Drive. The new main was completed and in service within 2 days. Mr. Munzlinger noted the crew also repainted 93 fire hydrants for the month of June based upon the results of the flow testing.

Matt Munzlinger reported at the WWTP the flow decreased in May due to the lack of rainfall. However, due to the high river levels and I&I (Inflow & Infiltration) during the month of June, the numbers have increased.

Matt Munzlinger reported the Sewer crew had zero (0) SSO's, and two (2) stop up calls in the month of June. Mr. Munzlinger noted none of these were issues with the public main, which made for an excellent month.

Matt Munzlinger reported IT continues to improve and replace equipment to keep up with all of the upgrades with technology at the HBPW. Mr. Munzlinger noted this is highly important to keep ahead of hackers compromising the HBPW's computer system.

PROJECTS REPORT – MATHEW MUNZLINGER

Mathew Munzlinger presented the Board with an updated progress report including projects from the Electric, Water System, Water Treatment Plant, Sewer System, Wastewater Treatment Plant and Stormwater. Mr. Munzlinger noted the progress of these projects and studies are acceptable and will continue as the weather permits.

FINANCIAL REPORT – PAUL TRENHAILE

Paul Trenhaile presented the Board with the financial results for the month of June 2024, year-to-date results, and key financial ratios. Mr. Trenhaile presented the Dashboard presentation to the Board as a review of Key Performance Indicators trailing the last six months.

NEW BUSINESS - HREDC REPORT – Maria Kuhns, Director

Maria Kuhns, Executive Director presented a high-level overview of the HREDC (Hannibal Regional Economic Development Council). The HREDC members include the City of Palmyra, Marion County Commission, Ralls County Commission, Hannibal IDA and 50+ private industrial members. Mrs. Kuhns discussed topics including recruitment, retention and expansion, affiliate services, memberships, small business development center, successes and the FY24-25 budget. Mrs. Kunes noted there are 3 HBPW staff members that currently serve on the HREDC Board.

CITY ATTORNEY – PENDING MATTERS

NONE

GENERAL DISCUSSION

NONE

CLOSED SESSION

John Ortwerth made a motion to convene in closed session, in accordance with Section 610.021(1)(12) of the Missouri Sunshine Law, to convene in closed session to discuss Litigation & Contracts admitting John Ortwerth, William Fisher, Kellie Cookson, Darrell McCoy, Darrin Gordon, Mathew Munzlinger, Paul Trenhaile, Courtney Harris & Andrew Patterson. Motion seconded by Kellie Cookson. ROLL CALL: AYES: Board Members, John Ortwerth, William Fisher, Kellie Cookson, & Darrell McCoy. NAYS: 0.

ADJOURNMENT

William Fisher made a motion to adjourn. Motion seconded by Darrell McCoy and carried unanimously. The meeting was adjourned at 6:17p.m.



Darrin Gordon
General Manager



Darrell McCoy
Secretary