



HANNIBAL BOARD OF PUBLIC WORKS SCHEDULE OF RATES AND FEES

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POLICY: Schedule of Rates and Fees **DEPARTMENT:** Board

APPROVED:  **REVIEWED / REVISED:** 09/19/2024

EFFECTIVE DATE OCTOBER 1, 2024

TRANSFER FEE

As established and defined by City Charter and City Ordinance Number 4834 which was approved by City Council on June 16, 2020, a Transfer Fee of 5.5% shall be applied to all utility usage charges effective July 1, 2020.

City Transfer Fee Definition: A municipal fee charged to HBPW by the City of Hannibal for the right to bring utilities across city property to serve the customer. We are required to list this fee separately on your bill. The fee becomes a part of the sale price for utilities for sales tax purposes and is subject to state and local use tax in the same manner as the utilities themselves. This percentage fee is for all HBPW supplied municipal services.

The information throughout the remainder of this document outlines various charges and fees for services either collected by HBPW or services offered by HBPW.

RECYCLING FEE

Voters approved a Recycling Fee on April 4, 2023, to be billed and collected through the HBPW utility billing process. According to Proposition R, the Recycling Fee will be charged on each utility bill issued by HBPW for service provided within the City limits of Hannibal, MO.	\$1.90 per account per month
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GENERAL FEES

Penalty for Late Utility Payment	10% of total amount due or maximum of \$20.00
Service Charge for Disconnection for Nonpayment	\$50.00
Utility Services Request Outside of Regular Hours	\$100.00
Returned Check or Returned Payment Fee	\$25.00

CUSTOMER REQUESTED SERVICE CALLS

First Request / Field Visit	No Charge
Second and Subsequent Request / Field Visit	\$50.00
Outside Regular Hours	\$100.00

UTILITY SECURITY DEPOSIT

Residential Property Owners and Renters	Based on Results of Credit Check with a National Credit Bureau (\$0 - \$400 max)
Commercial Owners – Under \$1,500 Monthly Average Bill	No Charge
Commercial Owners – Over \$1,500 Monthly Average Bill	2 Times the Monthly Average Bill
Commercial Renters	2 Times the Monthly Average Bill - \$400 minimum



BILLABLE RATES FOR SERVICE CREWS

Labor	Direct Costs Plus Fringe Benefits
Materials	Direct Costs Plus 10%
Equipment	FEMA Approved Rates

METER TAMPERING/UTILITY THEFT

1 st Violation	\$125.00
2 nd Violation	\$250.00
3 rd Violation	\$500.00

ADVANCED METERING INFRASTRUCTURE (AMI) OPT-OUT FEES

Non-standard meter fee	\$50.00 (monthly)
AMI meter removal charges:	
Electric meter	\$105.00 each
Water meter	\$50.00 each

DEPARTMENT / SERVICE SPECIFIC FEES

ELECTRIC

New Subdivision lot fee (When new primary distribution is required)	To be Determined
New/Upgraded/Converted Residential Service up to 200-amp underground	To be Determined
Residential Overhead Service, up to 200-amp	\$75.00
New/Upgraded/Converted Commercial or Industrial Service	Time and Materials
Temporary Res. Const. Service requiring Primary Extension	Time and Non-Returnable Materials
Pole Attachment Fee	\$9.78 Per Pole, Per Year
Single phase meter test fee	\$50.00 Per Requested Test
Security or Area Lights (Requires 4 Year Contract) 100W Equivalent LED	\$11.88 Per Light, Per Month

WATER

Temporary Disconnection/Reconnection of Water Service	\$20.00
Cost of Outside Watering Meter	\$95.00
Annual Fee for Outside Watering Meter	\$5.00
Hydrant Connection (Backflow Preventer Required)	\$50.00
Water Usage from Hydrant Connection	Based on Customer's Water Service Rate
Hydrastop Service	\$2,000.00 Plus Materials
Valve Insertion Service	\$2,000.00 Plus Materials



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Water Taps – The cost listed below is an estimated cost which includes approximately 4 labor hours and normal material. Actual cost will be billed based on labor and materials used.

3/4 Inch and 5/8 Inch	\$500.00
1 Inch	\$625.00
2 Inch	\$1,600.00
Duplex 3/4 Inch	\$800.00

SEWER

One-time septic hauler dumping fee for 1,500 gallons or less when delivered to the Wastewater Treatment Plant during regular hours of operation	\$35.00
One-time septic hauler dumping fee for 1,500 gallons or less when delivered to the Wastewater Treatment Plant outside regular hours of operation	\$115.00
One-time septic hauler dumping fee for 6,000 gallons or less of contaminated groundwater or surface water when delivered to the Wastewater Treatment Plant during regular hours of operation	\$0.08 per gallon (\$400 maximum)
Other Approved Custom Treatment Services	Based on Contract Agreement
Extra-Strength Suspended Solids (monthly avg greater than 240 mg/L)	\$0.175 per pound
Extra-Strength Biochemical Oxygen Demand (monthly avg greater than 255 mg/L)	\$0.165 per pound
Sewer Taps	\$150.00
Sewer Taps – Hayes Haven Subdivision	\$150.00 Plus \$250.00 Service Connection
Sewer Main Extension for Hayes Haven Subdivision Connection	\$150.00 Plus \$500.00 Per Main Extension Agreement
The rate at which sewer charges are credited due to assumed evaporation through a cooling tower. The water supply to the tower must be metered.	75%

TREATMENT PLANT TESTING PROCEDURES

Water Treatment Testing

Bacteriological	\$25.00
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Wastewater Treatment Testing

E. Coli	\$40.00
Ammonia	\$30.00
Biological Oxygen Demand (BOD)	\$30.00
Total Suspended Solids (TSS)	\$20.00
Fats, Oils, and Grease (FOG)	\$40.00

Originated / Revised History

Originated – 05/05/10	Revision 7 – 06/18/18	Revision 13 – 05/17/2022
Revision 1 – 12/16/10	Revision 8 – 12/17/18	Revision 14 – 12/15/2022
Revision 2 – 05/08/12	Revision 9 – 06/17/19	Revision 15 – 01/12/2023
Revision 3 – 06/09/13	Revision 10 – 12/16/19	Revision 16 – 06/26/2023
Revision 4 – 05/15/14	Revision 11 – 08/17/2020	Revision 17 – 09/19/2024
Revision 6 – 06/13/17	Revision 12 – 07/19/2021	
Revision 5 – 06/19/15		



GENERAL RATE PROVISIONS

Connection Charges

Connections to HBPW water mains, sewer mains, service lines, meters and their installation are the responsibility of the customer. A connection or transfer charge as determined above will be charged for new connections or transfers.

Extension of Mains

Water and sewer mains may be extended by private developers with approved plans and using HBPW-approved materials and construction methods. Water and sewer mains may also be extended by HBPW. HBPW construction will be charged as published above.

Billings

All bills will be rendered monthly and shall be payable at net through the due date shown on the bill. Bills paid after the due date shall be subject to a late payment penalty as determined above.

Delinquency and Disconnection of Services

If any bill is unpaid after the due date, the customer will be considered delinquent, and service is subject to disconnection. Reconnection charges as determined above shall be paid by the delinquent customer before service is restored. Refer to the Disconnection Policy, for more detail.

Sales and Use Taxes and Transfer Fee

The current Missouri Sales and Use Tax, County, and City Sales Tax applicable to nonexempt service rendered will be added to the monthly bills calculated under these rate schedules. As defined above, a City Transfer Fee on usage and demand will be added to the monthly bills.

Resale

Service shall not be taken under these rate schedules for the purpose of resale. HBPW reserves the right to refuse service to customers not in compliance with this provision.

Interference

Use of electric service which causes disturbances on the electric distribution system and interference with service to other customers will not be allowed. HBPW reserves the right to refuse service to customers not in compliance with this provision.

Adherence to Codes and Rules

Connected wiring, electrical installation, and equipment must be in accordance with applicable electrical codes and the rules of the HBPW. The HBPW reserves the right to refuse service to customers not in compliance with this provision.

Rate Class Assignment

Rate classification for new accounts will be assigned based on projected usage information furnished by the customer. Existing accounts will be reviewed by the HBPW for classification changes annually based on the most recent prior 12 months of usage history and the existing rate schedule. Classification changes will be effective as soon as administratively feasible. Customers in the Industrial and Commercial classes may apply for a rate class re-assignment as their business plans change to become effective with the July billing each year.



Power Factor Correction

Customers agree to maintain average power factor as close to unity as possible. However, if a customer's average power factor is less than 95% lagging, a separate power factor correction bill will be rendered monthly. The monthly demand billing will be adjusted by multiplying the actual 15-minute demand measured during the month by the ratio of 95% to the average power factor expressed in percent. The difference between actual and adjusted demand will be billed separately.

Meters and Settings

Meters and meter setting materials for new installations must be purchased from the HBPW. Refer to the HBPW Design Criteria found on the HBPW website and the fees defined above for more information.

Industrial Pretreatment

Discharges are subject to the City's Industrial Pretreatment Program pursuant to Chapter 25, Article V of the Code of Ordinances.

Loading Limits and Extra Charges

Discharges to the sewer system containing excessive Biochemical Oxygen Demand (BOD) or Total Suspended Solids (TSS) are subject to surcharges as defined above.

Primary Metering Discounts

Discounts are available to customers choosing options listed under voltage and metering options.

Advanced Metering Infrastructure (AMI) Opt-Out Program

Subject to eligibility requirements, HBPW customers may "opt-out" of the installation of an AMI meter. Customers may also elect to have their AMI meter replaced with a non-standard meter. Refer to the Program Terms and Conditions on the HBPW website and the fees defined above for more information.



ELECTRIC RATE SCHEDULE

Effective with usage beginning October 1, 2024

RESIDENTIAL SERVICE RATE

Available to a single-family private residence or detached garage at the same address or farm as 60 cycle, single phase service at a nominal voltage of 120 volts or 120/240 volts, furnished through one meter for domestic purposes only, including lighting, domestic appliances, heating, and refrigeration, and other uses requiring single phase motors of 7.5 hp or less.

All kWh during month	\$0.10984 per kWh
Customer Charge (within City Limits)	\$25.00 per month
Customer Charge (outside City Limits)	\$39.70 per month
Minimum Bill	Same as Customer Charge

Residential Service to a multiple family dwelling or apartment house through a single meter is allowed.

Service for residential and commercial purposes may not be combined through a single meter.

SINGLE PHASE COMMERCIAL SERVICE RATE

Available to any non-residential customer account and includes service at one location for general service as 60 cycle, single-phase service through one meter at the secondary voltage available from the electric distribution system at the customer's location.

All kWh during month	\$0.11409 per kWh
Customer Charge	\$46.00 per month
Minimum Bill	Same as Customer Charge

THREE PHASE COMMERCIAL SERVICE RATE

Available to any non-residential customer and includes service at one location for general service as 60 cycles, three-phase service through one meter at the secondary voltage available from the electric distribution system at the customer's location.

All kWh during month	\$0.11411 per kWh
Customer Charge	\$75.00 per month
Minimum Bill	Same as Customer Charge

INDUSTRIAL SERVICE RATE

For any customer with a peak monthly energy demand during the most recent 12-month review period of 100 kW or more at any load factor, or a peak energy demand of 50 kW or more and a load factor more than 45%. Includes service at one location or multiple locations through multiple meters as 60 cycle, three-phase service, with secondary voltage as available at the customer's location.

Refer to Primary Voltage and Metering Options below.

The monthly bill shall be the sum of the demand, energy, power factor correction, and customer charges calculated according to the following schedule:

Demand Charge	\$17.30 per kW month
Energy Charge	\$0.06004 per kWh
Customer Charge	\$250.00 per month
Minimum Bill	Same as Customer Charge

DETERMINATION OF BILLING DEMAND

The billing demand shall be the customer's highest 15-minute demand in kW incurred during the month for which the bill is rendered. For multiple meter customers the highest co-incident 15-minute demand will be used.



LARGE INDUSTRIAL SERVICE RATE

For any customer with a peak monthly energy demand during the most recent 12-month review period of 1,000 kW or more. Includes service at one location or multiple locations through multiple meters as 60 cycle, three-phase service, with secondary voltage as available at the customer's location.

Refer to Primary Voltage and Metering Options below.

The monthly bill shall be the sum of the demand, energy, power factor correction, and customer charges calculated according to the following schedule:

Demand Charge	\$16.50 per kW month
Energy Charge	\$0.05762 per kWh
Customer Charge	\$400.00 per month
Minimum Bill	Same as Customer Charge

DETERMINATION OF BILLING DEMAND

The billing demand shall be the customer's highest 15-minute demand in kW incurred during the month for which the bill is rendered. For multiple meter customers the highest co-incident 15-minute demand will be used.

DISCOUNT INCENTIVE PROGRAM FOR INDUSTRIAL CUSTOMERS

New qualifying industrial customers and existing industrial customers with new qualifying loads are subject to Incentive Rates for the first forty-eight (48) months of usage according to the schedule below. To qualify, industrial customers must notify the HBPW at least 90 days in advance of the new load and must have a minimum of 70,000 kWh/month of usage.

First 12 months of Billing	60% of approved energy rate
Second 12 months of Billing	70% of approved energy rate
Third 12 months of Billing	80% of approved energy rate
Fourth 12 months of Billing	90% of approved energy rate

Qualifications will be determined by the HBPW on a case-by-case basis and will consider such things as an affirmative recommendation from the Hannibal Regional Economic Development Council, number and value of local jobs created, length and size of required distribution system extensions, and estimated annual consumption.

VOLTAGE AND METERING OPTIONS

Primary Voltage Metering Service is available to Industrial customers whose connected transformer size is 500 kVa or larger. Usage discounts are available to new customers upon application. Demand discounts are no longer available to new customers.

Billing discounts are available to qualified customers who choose one of the following options:

TRANSFORMER SUPPLIED BY	METERING ON	USAGE DISCOUNT
Customer	Secondary	2%
HBPW	Primary	2%
Customer	Primary	4%

MUNICIPAL-CITY SERVICE RATES

Applicable to all City departments at one location as 60 cycle, single phase, or three-phase service, through one meter at the secondary voltage available from the electric distribution system at the customer's location.

All kWh during month

City Hall, City Parks and Recreation Dept., Street Dept., Fire Dept., Police Dept., Humane Society, Civil Defense HQ, and the Welchman House	No Charge
Single Phase Service (Tourism Bureau and Molly Brown House)	\$0.09580 per kWh
Three Phase Service (Library)	\$0.09698 per kWh



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Customer Charge

Single Phase Service	\$45.00 per month
Three Phase Service	\$64.50 per month
Minimum Bill	Same as Customer Charge

MUNICIPAL-HBPW SERVICE RATE

Applicable to any department of the HBPW at one or multiple locations as 60 cycle, single-phase or three-phase service, through one or multiple meters at the secondary voltage available from the electric distribution system at the customer's location.

LOCATION	ENERGY	DEMAND
HBPW Service Center	No Charge	No Charge
Water Treatment Plant	\$0.06624 / kWh	\$6.00 / kW-month
Wastewater Treatment Plant	\$0.06624 / kWh	\$6.00 / kW-month
All Other Locations	Applicable Commercial or Industrial Rate	

Customer Charge

HBPW Service Center	No Charge
Water Treatment Plant	\$200 per month
Wastewater Treatment Plant	\$200 per month
All Other Locations	Applicable Commercial or Industrial Rate

NET METERING SERVICE

Available to all customers of 100 kW or less capacity who offset energy delivered by the HBPW using alternative energy sources such as wind or solar. Refer to Missouri Revised Statutes Section 386.890.1 dated August 28, 2014.

Energy used by the customer more than energy delivered by the customer at the same site during the same billing period shall be billed in accordance with the appropriate retail electric rate. For a demand metered customer, the entire kW demand supplied by the HBPW at the same site during the same billing period shall be billed to the customer according to the appropriate demand charge rate. Interconnection charges will be assessed by the HBPW on an individual basis for all costs associated with addition to or modification of HBPW facilities to accommodate the customer. The voltage and phase of the customer's generator must be consistent with the existing service and approved by the HBPW. The customer must maintain a power factor of its generator as close to unity as possible consistent with HBPW operating practice.

Refer to the HBPW Interconnection / Net Metering Policy for more information.

All kWh <u>used</u> during the month	Applicable Retail Rate
All kWh <u>delivered</u> during the month	\$0.065 / kWh
Customer Charge	Applicable Retail Rate
Minimum Bill	Same as Customer Charge



WATER RATE SCHEDULE

Effective with usage beginning October 3, 2023

RESIDENTIAL SERVICE RATE

Available to a single-family private residence or detached garage at the same address, furnished through one meter for domestic purposes only. Includes a meter up to 2 inches furnished by the HBPW in a pit furnished by the customer at a location approved by the HBPW.

All usage during month within City limits	\$6.44 / 1,000 gal
All usage during month outside City limits	\$12.88 / 1,000 gal
Customer Charge	Based on meter size below
Minimum Bill	Same as Customer Charge

Residential Service to a multiple family dwelling or apartment house through a single meter is allowed. Service will be billed at the Residential Rate.

Service for residential and commercial purposes may not be combined through a single meter.

COMMERCIAL SERVICE RATE

Available to any non-residential customer. Includes service at one location for general service through one meter. Service includes a meter up to 6 inches furnished by the HBPW in a location furnished by the customer and approved by the HBPW.

Usage up to 750,000 gal per month within City limits	\$6.06 / 1,000 gal
Usage up to 750,000 gal per month outside City limits	\$12.11 / 1,000 gal
All usage over 750,000 gal in any one month	\$5.93 / 1,000 gal
Customer Charge	Based on meter size below
Minimum Bill	Same as Customer Charge

MONTHLY CUSTOMER CHARGES

Meter Size	Charge
Up to 3/4 inch	\$26.80
1 inch	\$38.60
1 1/2 inch*	\$90.00
2 inch	\$141.10
3 inch	\$245.40
4 inch	\$387.50
6 inch	\$702.50
(*No longer available for new installations)	

MONTHLY BACKFLOW PREVENTER CHARGES

Backflow Preventer Size	Charge
2 inch	\$2.00
3 inch	\$2.00
4 inch	\$2.00
6 inch and larger	\$2.00

OTHER COMMODITY CHARGES

All Sales for Resale	\$5.85 / 1,000 gal
Bulk Sales at the Treatment Plant*	Approx. \$4.00 / 1,000 gal
(*Actual cost is \$0.25 per 30 seconds)	



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DISCOUNTS AND INCENTIVE PROGRAMS

New qualifying Commercial customers and existing Commercial customers are subject to Incentive Commodity Charges for the first forty-eight (48) months of usage according to the schedule below. To qualify, customers must notify the HBPW at least 90 days in advance of the new load and must have a minimum of 200,000 gallons per month of usage.

First 12 months of Billing	60% of approved commodity rate
Second 12 months of Billing	70% of approved commodity rate
Third 12 months of Billing	80% of approved commodity rate
Fourth 12 months of Billing	90% of approved commodity rate

Qualifications will be determined by the HBPW on a case-by-case basis and will consider such things as number and value of local jobs created, length and size of required water main extensions, and estimated annual consumption.



SEWER RATE SCHEDULE

Effective with usage beginning August 3, 2021

RESIDENTIAL, COMMERCIAL, AND INDUSTRIAL CLASSES

Monthly Customer Charge	\$11.00
Usage Charge per 1,000 gallons	\$6.40
Minimum Bill	Same as Customer Charge

SALES TO CUSTOMERS OUTSIDE CITY LIMITS

Monthly Customer Charge	\$22.00
Usage Charge per 1,000 gallons	\$12.80
Minimum Bill	Same as Customer Charge