

BOARD OF PUBLIC WORKS

Regular Board Meeting

Monday, October 21, 2024
Time: 4:00p.m.

Present: John Ortwerth
Darrell McCoy
Kellie Cookson

President
Secretary
Board Member

Absent: William Fisher

Vice President

Present: Darrin Gordon
Courtney Harris
Mathew Munzlinger
Matthew Jones
Paul Trenhaile
Erica Mitchell

General Manager
Administrative Support Specialist
Director of Operations
Senior IT Specialist
Finance Director
Coordinator of Customer & Community Relations

Andrew Patterson
Mike Dobson
Maria Kuhns
Greg Benton
Justin Brown
Ben Maple

Lemon Law Firm
Mayor Pro Tem
Director, Northeast Economic Development
Union Representative
Sewer Crew
Electric Crew

CALL TO ORDER

The meeting was called to order at 4:00p.m. by John Ortwerth.

INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by John Ortwerth.

CONSENT AGENDA

- A) Minutes – September 16 & 24, 2024
- B) Payrolls – September 20, 2024 & October 4 & 18, 2024
- C) Claims – September 2024

On motion of Darrell McCoy, seconded by Kellie Cookson, the Board voted unanimously to approve the Consent Agenda.

COMMENTS FROM THE AUDIENCE

NONE

GENERAL MANAGER REPORT – Darrin Gordon

Darrin Gordon reported the LCR (Lead & Copper Rule) improvements that were approved October 8, 2024, have finally come to fruition. The primary iterations of the Lead and Copper Rule was followed by the more recent "Lead and Copper Rule Revisions (LCRR)" published in 2021. The third iteration "Lead & Copper Rule Improvements (LCRI)" was finalized on October 8, 2024, aiming to further strengthen protections against lead exposure in drinking water. All of these updates focus on better identifying lead service lines, improving public information, and taking more proactive measures to replace them. Mr. Gordon noted most of the homes affected by the rule would have been built before 1986. Due to the LCRR, a letter will be sent out to all HBPW customers that could be affected by these mandated changes to inform them of the potential effects of lead service lines that may be serving their properties. Mr. Gordon presented a copy of a letter that will be sent to the customers, and voiced all of the language in the letter was given by the LCRR rule. The goal for the regulations is to remove all lead lines out of service within 10 years. Mr. Gordon voiced that the customer owns everything from the main to their home, and if there is any lead detected the HBPW will be mandated to report it. This process will take 3 years to plan and followed by a 10-year period which all lead lines will have to be removed from the system. This information has been given and instructed by the American Water Works Association, and the HBPW is creating a plan for compliance. Mr. Gordon voiced there are still questions and there will be more throughout this process

as the HBPW reviews the material. Mr. Gordon noted Administration anticipates there will be challenges to overcome due to the private property issues, however the HBPW will be exploring options to help the customers that will be affected. Mr. Gordon will keep everyone informed and updated as information becomes available.

Darrin Gordon reported the Hannibal Board of Public Works, through the APPA Mutual Aid Agreement, was asked for assistance to assemble a public power crew to aid with power restoration efforts following the impacts from Hurricane Francine, which made landfall on September 11, 2024. The HBPW deployed five (5) Lineman, a digger derrick, bucket truck and pickup truck to assist southeastern Louisiana. The HBPW Crew along with public power utility crews traveled to Louisiana along with 2,500 personnel from twenty-two states to pre-position to help with power restoration efforts as Hurricane Francine continued a path to the state's coastline. The HBPW Crew worked to restore power and returned on September 13th, 2024. On September 24, 2024, the HBPW received a call for Mutual Aid assistance for the impending Hurricane Helene. Tallahassee, FL, which was expected to experience significant damaging winds and storm surge had activated the network in preparation. A restoration workforce of 1,500 crew members from nine states traveled to Florida to assist with public power restoration. Five (5) HBPW Crew Members, along with a digger derrick, service truck, large double bucket and pickup truck traveled as requested. Once the crew was released from Tallahassee on September 28, 2024, additional assistance was requested in Easley, SC where they traveled directly from Florida to South Carolina and worked restoring power for seven (7) days. The area was in the foothills of the mountains and suffered large amounts of wind damage. When the crew arrived, they had 90% of the community and outlying area out of power, and over 18,000 meters out. Our crew returned home on October 5, 2024. Mr. Gordon thanked Jared Stewart and his crew for assisting with all of the events, and voiced their crew is sought after during these events because of the professionalism, reliability and safety reputation our crews have earned.

OPERATIONS REPORT – Mathew Munzlinger

Matt Munzlinger reported the number of electric outages increased by 12 for a total of 20 outages for the month of September. Mr. Munzlinger noted the electric crew is continuing to install animal guards and working on the 3rd Street Viaduct project along with the Sewer crew.

Matt Munzlinger reported at the WTP (Water Treatment Plant) the water production numbers are comparable to the past several years for the month of September. Mr. Munzlinger noted the GAC vessels 3 & 4 were exchanged, the crew began the Filter #3 Rehabilitation, and also sanitized the GAC vessel with sodium hydroxide in an attempt to lower TOCs (Total Organic Carbons) coming from the vessels.

Matt Munzlinger reported the Water crew completed 620' of a 2" main and 5 services on Ely Street. There were also 19 valves that were operated as part of the valve exercising program.

Matt Munzlinger reported at the WWTP (Wastewater Treatment Plant) the flow averaged 2.7 million gallons for the month of September. Mr. Munzlinger noted it was a dry month, and the average flow last year at this time was 2.9 million gallons. The Clarifier #3 was completed, and the vertical concrete walls were coated as well during the month.

Matt Munzlinger reported the Sewer crew had zero (0) SSO's, and five (5) stop-up calls in September. None of the stop-up calls were issues with the public main. The crew also assisted other departments for a total of 109 hours, which was mostly vac truck assistance and trenching/excavating work at the viaduct project.

Matt Munzlinger reported the IT department is reviewing quotes for the replacement server hardware at the Wastewater Treatment Plant, since the current hardware reached obsolescence in 2019. Mr. Munzlinger noted the new hardware and software upgrades are going to allow the process control applications from the Wastewater Treatment Plant and Water Treatment Plant to be combined into a single system.

PROJECTS REPORT – Mathew Munzlinger

Mathew Munzlinger presented the Board with an updated progress report including projects from the Electric, Water System, Water Treatment Plant, Sewer System, Wastewater Treatment Plant and Stormwater. Mr. Munzlinger noted the progress of these projects and studies are acceptable and will continue as the weather permits.

FINANCIAL REPORT – Paul Trenhaile

Paul Trenhaile presented the Board with the financial results for the month of September 2024, year-to-date results, and key financial ratios. Mr. Trenhaile presented the Dashboard presentation to the Board as a review of Key Performance Indicators trailing the last six months.

UNFINISHED BUSINESS

Indian Mounds Substation Installation Contract – Mathew Munzlinger

Mathew Munzlinger presented as part of the replacement of the Indian Mounds Substation, the decision was made to go out for proposals for certain material, mainly due to potential long lead times. All those materials have been

procured and only the contract for installation of those materials remains. Mr. Munzlinger noted the installation contract was advertised for bid in late August with the bid opening held at 2:00p.m. on September 26, 2024, and two contractors submitted their bids at that time. Mr. Munzlinger presented the recommendation letter and the two bid tabs the engineers have been reviewing. After review from the engineers, Administration is recommending the bid from The L.E. Myers Company be accepted for the amount of \$2,606,658.64 for the installation work associated with the replacement of the existing Indian Mounds Substation. The recommendation to accept this bid is based upon the lowest price, quickest completion date and previous work completed by this company for the HBPW.

On motion of Darrell McCoy, seconded by Kellie Cookson, the Board voted unanimously to approve the Indian Mounds Substation Installation contract as presented.

CITY ATTORNEY – PENDING MATTERS

NONE

GENERAL DISCUSSION

NONE

CLOSED SESSION

Darrell McCoy made a motion to convene in closed session, in accordance with Section 610.021(1)(12) of the Missouri Sunshine Law, to convene in closed session to discuss Litigation & Contracts admitting John Ortwerth, Darrell McCoy, Kellie Cookson, Darrin Gordon, Mathew Munzlinger, Paul Trenhaile, Courtney Harris, and Andrew Patterson. Motion seconded by Kellie Cookson. ROLL CALL: AYES: Board Members, John Ortwerth, Kellie Cookson & Darrell McCoy. NAYS: 0.

ADJOURNMENT

Darrell McCoy made a motion to adjourn. Motion seconded by Kellie Cookson and carried unanimously. The meeting was adjourned at 5:52p.m.



Darrin Gordon
General Manager



Darrell McCoy
Secretary